

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK  
MAY 20, 2021  
5:00 P.M.**

**AGENDA**

**Present:** Mayor Christopher Rosenquest, Councilors Jaime Canales (W1) Mike Kelly (W2), Elizabeth Gibbs (W3), Jennifer Tallon (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on May 6, 2021 are approved and placed on file among the public records of the City Clerk’s Office

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore  
(All in Favor/opposed)

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**2. PUBLIC COMMENT ON ANY TOPIC:**

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**3. REPORTS OF CITY OFFICES & COUNCILOR/DEPARTMENT CHAIR/LIAISON COMMITTEE REPORTS:**

**City Operations** – Chair Councilor McFarlin

**Finance and Community Development** – Chair Mayor Rosenquest

**City Infrastructure** – Chair Councilor Moore

**Public Safety** – Chair Councilor Gibbs

**Plattsburgh Public Library** – Liaison Councilor McFarlin

**MLD - MLD Board President** Councilor Kelly

**Corporation Counsel** – Dean Schneller

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS:**

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**5. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week

ending May 19, 2021 in the amount of \$ \_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore  
(All in Favor/opposed)

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**6. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending May 21, 2021 in the amount of \$ \_\_\_\_\_ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore  
(All in Favor/opposed)

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**7. OTHER ITEMS:**

**LOCAL LAW:**

**7.104 ADOPTION OF LOCAL LAW P-3 OF 2021:** A local law adding Sub-Section “I. Areas where parking permits required.” to Chapter 340-7 “Parking Restrictions in certain places.” to the City Code of the City of Plattsburgh.

This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said local law is made part of the minutes of this meeting.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_ Defeated \_\_\_\_ Withdrawn \_\_\_\_ Tabled \_\_\_\_

Follow up Action:

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**The City Operations Committee requested Resolutions #7.105-7.108 be placed on the agenda.**

**7.105 AUTHORIZE BUDGET ADJUSTMENTS FOR IT COST ALLOCATION (DISASTER RECOVERY - HARDWARE)**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.106 AUTHORIZE BUDGET ADJUSTMENTS FOR IT COST ALLOCATION (DISASTER RECOVERY - SOFTWARE/STORAGE)**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.107 AUTHORIZING THE MAYOR TO SIGN APPROVAL FOR DISASTER RECOVERY SERVICE CONTRACT**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.108 AUTHORIZING THE MAYOR TO SIGN LETTER OF INTENT FOR IT HOSTING ANALYSIS**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**The Finance and Community Development Committee requested Resolutions #7.109-7.116 be placed on the agenda.**

**7.109 Authorizing the Department of Public Works to submit an application for the 2021 Bridge NY Grant Program**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.110 Authorizing revising Capital project H5110.73 - 2019 Farmers' Market Improvements**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.111 Approval of American Red Cross Licensed Training provider agreement**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.112 Approving Amended and Restated Development Agreement for the Durkee lot Mixed-Use development portion of Downtown Area Improvement projects**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.113 Approving Parking Operating Agreement for Durkee lot Mixed-Use Development portion of Downtown Area Improvement projects**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.114 Award of Grant Writing and Grant Administration Services Agreement**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.115 Award of Alcoholic Beverage Concession at City Beach**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.116 Award of Food and Non-alcoholic Beverage Concession at City Beach**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.117 Award of Beach Supplies Concession at City Beach**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**The Public Safety Committee requested Resolutions #7.118-7.119 be placed on the agenda.**

**7.118 Authorize Fire Department travel request June 3-4, 2021**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.119 Approval of Lease of City Recreation Center by Plattsburgh YMCA**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**The Public Safety Committee was polled on Resolution #7.120 on May 18, 2021**

**7.120 Authorize Budget Transfer for General Fund Police Animal Control Fees**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**The Finance and Community Development Committee was polled on Resolutions #7.121-7.125 on May 14 and May 18, 2021**

**7.121 Authorize Budget Transfer for Legal Fees (Zoning Board of Appeals)**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.122 Approving Civic/Community space Agreement for Durkee lot Mixed-Use Development portion of Downtown Area Improvement projects**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.123 Approving Real Property Purchase and Sale Agreement for Durkee lot Mixed-Use Development portion of Downtown Area Improvement projects**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.124 Approving Easement Agreement for Durkee lot Mixed-Use Development portion of Downtown Area Improvement projects**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.125 Approving Guaranty of completion for Durkee lot Mixed-Use Development portion of Downtown Area Improvement projects**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**7.126 Appointment of Curt Gervich Planning Board**

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. EXECUTIVE SESSION: (if applicable, on motion)**

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**9. NEW BUSINESS:**

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**10. ADJOURNMENT:**

Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Canales, Kelly, Gibbs, Tallon, McFarlin, Moore

**MEETING ADJOURNED:** \_\_\_\_\_