

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

December 19, 2019

5:30 P.M.

AGENDA

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent:

MAYOR'S COMMENTS:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on December 12, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending December 20, 2019 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of December 10 - 16, 2019
- Report from the Building Inspector's office for the week of December 11 - 17, 2019
- Reports from the Police Department dated December 16, 2019
- Minutes from the City Infrastructure Committee meeting held on December 12, 2019

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Armstrong

City Infrastructure – Chair Councilor Moore

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Gibbs

Plattsburgh Public Library – Chair Councilor Ensel

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending December 18, 2019 in the amount of \$ _____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to authorize an additional \$4,551,000 for the City to borrow through issuing long-term debt in order to provide funding for capital spending for various projects adding to or upgrading the City’s infrastructure and equipment assets. The five bond resolutions are included as supporting documentation for authorizing this request.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. ADOPTION OF LOCAL LAW P-7 OF 2019: A local law amending and restating in its entirety Chapter 278, Article VII, Section 48, Subsection (C) of the City Code of the City of Plattsburgh.

This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said local law is made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign a professional services agreement between the City of Plattsburgh and KAS, Inc. in the amount of \$8,045 to include the completion of both a Phase I Environmental Site Assessment and a Phase II Environmental Site Assessment, third party air monitoring services during asbestos abatement, and soil inspection services related to the relocation of the Plattsburgh Farmers' and Crafters' Market to the former Plattsburgh Municipal Lighting Department complex on Green Street.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves continuing the contract with ELMORE SPCA for Dog Control Services for stray and abandoned dogs within the City of Plattsburgh for 2020 for the total cost of \$11,000 and there is no increase in cost from 2019.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to make the final adjustment to the 2019 budget for the City operating funds as a closing budget entry for the year. The supporting documentation detailing all of the accounts to be adjusted is included for the meeting minutes.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign a professional services agreement with Robert M. Sutherland P.C. in the amount of \$5,900 to provide subdivision services related to the Downtown Revitalization Initiative’s Durkee Lot Mixed Use Development and representation before City boards.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: The members of the Common Council request that the Mayor, on behalf of the Governance, Strategy and City Operations committee, advertise for proposals for Marina Operation at the City of Plattsburgh Marina.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. WHEREAS, according to the US Department of Energy, idling for more than 10 seconds uses more fuel and produces more emissions that contribute to smog and climate change than stopping and restarting your engine does. About half of that is attributable to personal vehicles, which generate around 30 million tons of CO2 every year just by idling.

WHEREAS, less idling time is good for the environment because it reduces air pollution and noise while improving fuel economy. Less idling time also saves money for diesel operators and consumers and contributes to a cleaner atmosphere.

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Anti-Idling Policy for City-Owned Heavy Duty Vehicles. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Anti-Idling Policy for City-Owned Passenger Vehicles. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

I. WHEREAS, the City of Plattsburgh’s goal is to expand sustainability practices. Working toward carbon neutrality is a stated goal and the reason the city is participating in the NYS Climate Smart Communities program.

WHEREAS, recycling reduces waste and disposal costs.

WHEREAS, recycling diverts waste from landfills, helping Clinton County conserve our limited landfill space. Recycling saves natural resources and energy. It helps to reduce greenhouse gas emissions from landfills and power generation.

WHEREAS, “Greening” city operations and events creates a positive image and enhances the event profile.

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Recycling Policy for Government Buildings. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Recycling Policy for Public Events. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

J. WHEREAS, Green Procurement, also known as Environmentally Preferable Purchasing, is an effort to purchase products and services that have a reduced negative impact or increased positive impact on the environment and human health compared to traditional products.

WHEREAS, Environmentally Preferable Purchasing is an important component of the City of Plattsburgh’s procurement policy and shall guide City efforts to meet the following goals:

- 1. Minimizing health risks to City residents and staff.
- 2. Minimizing the City’s contribution to global climate change.
- 3. Improving air quality.
- 4. Protecting the quality of ground and surface waters.
- 5. Minimizing the City’s consumption of resources.

RESOLVED: In accordance with the request therefore the Common Council approves adopting an addendum to the City of Plattsburgh Procurement Policies, City of Plattsburgh Green Procurement Policy. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Environmental Manager Jon Ruff to attend "2020 NYWEA Annual Meeting" in New York City, NY from February 2 - 5, 2020 total cost not to exceed \$1850.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves one Police Department employee to attend "The Street Smart Cop/Pro-Active Patrol Tactics" from March 23-24, 2020 in Goshen, NY. The total cost will not exceed \$809.44 and will be expensed out of the Asset Forfeiture Fund.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

MEETING ADJOURNED: _____