

**FINANCE AND BUDGET COMMITTEE  
DECEMBER 19, 2019  
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS  
AGENDA  
4:30PM**

**Roll Call: Chair Councilor Kelly, Councilor Moore, Mayor Read**

**Others Present:**

**Absent:**

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**1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:**

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**2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:**

1. Request from Director of Community Development Matthew Miller that the Mayor is authorized to sign a professional services agreement between the City of Plattsburgh and KAS, Inc. in the amount of \$8,045 to include the completion of both a Phase I Environmental Site Assessment and a Phase II Environmental Site Assessment, third party air monitoring services during asbestos abatement, and soil inspection services related to the relocation of the Plattsburgh Farmers' and Crafters' Market to the former Plattsburgh Municipal Lighting Department complex on Green Street.
2. Request from Police Chief Levi Ritter to continue the contract with ELMORE SPCA for Dog Control Services for stray and abandoned dogs within the City of Plattsburgh for 2020 for the total cost of \$11,000 and there is no increase in cost from 2019.
3. Request from the City Chamberlain to make the final adjustment to the 2019 budget for the City operating funds as a closing budget entry for the year. The supporting documentation detailing all of the accounts to be adjusted is included for the meeting minutes.
4. Request from Director of Community Development Matthew Miller that the Mayor is authorized to sign a professional services agreement with Robert M. Sutherland P.C. in the amount of \$5,900 to provide subdivision services related to the Downtown Revitalization Initiative's Durkee Lot Mixed Use Development and representation before City boards.
5. Request to advertise for proposals for Marina Operation at the City of Plattsburgh Marina.
6. Request from Councilor Armstrong:

WHEREAS, according to the US Department of Energy, idling for more than 10 seconds uses more fuel and produces more emissions that contribute to smog and climate change than stopping and restarting your engine does. About half of that is attributable to personal vehicles, which generate around 30 million tons of CO2 every year just by idling.

WHEREAS, less idling time is good for the environment because it reduces air pollution and noise while improving fuel economy. Less idling time also saves money for diesel operators and consumers and contributes to a cleaner atmosphere.

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Anti-Idling Policy for City-Owned Heavy Duty Vehicles. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Anti-Idling Policy for City-Owned Passenger Vehicles. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

#### 7. Request from Councilor Armstrong:

WHEREAS, the City of Plattsburgh's goal is to expand sustainability practices. Working toward carbon neutrality is a stated goal and the reason the city is participating in the NYS Climate Smart Communities program.

WHEREAS, recycling reduces waste and disposal costs.

WHEREAS, recycling diverts waste from landfills, helping Clinton County conserve our limited landfill space. Recycling saves natural resources and energy. It helps to reduce greenhouse gas emissions from landfills and power generation.

WHEREAS, "Greening" city operations and events creates a positive image and enhances the event profile.

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Recycling Policy for Government Buildings. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting

RESOLVED: In accordance with the request therefore the Common Council approves adopting City of Plattsburgh Recycling Policy for Public Events. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

**8. Request from Councilor Armstrong:**

WHEREAS, Green Procurement, also known as Environmentally Preferable Purchasing, is an effort to purchase products and services that have a reduced negative impact or increased positive impact on the environment and human health compared to traditional products.

WHEREAS, Environmentally Preferable Purchasing is an important component of the City of Plattsburgh’s procurement policy and shall guide City efforts to meet the following goals:

1. Minimizing health risks to City residents and staff.
2. Minimizing the City’s contribution to global climate change.
3. Improving air quality.
4. Protecting the quality of ground and surface waters.
5. Minimizing the City’s consumption of resources.

RESOLVED: In accordance with the request therefore the Common Council approves adopting an addendum to the City of Plattsburgh Procurement Policies, City of Plattsburgh Green Procurement Policy. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

**9.** Request from Environmental Manager Jon Ruff to attend “2020 NYWEA Annual Meeting” in New York City, NY from February 2 - 5, 2020 total cost not to exceed \$1850.

**10.** Request from Police Chief Levi Ritter for one Police Department employee to attend “The Street Smart Cop/Pro-Active Patrol Tactics” from March 23-24, 2020 in Goshen, NY. The total cost will not exceed \$809.44 and will be expensed out of the Asset Forfeiture Fund.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(RC) Roll call: Chair Councilor Kelly, Councilor Moore, Mayor Read

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**3. OLD BUSINESS**

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**4. NEW BUSINESS**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(RC) Roll call: Chair Councilor Kelly, Councilor Moore, Mayor Read

**MEETING ADJOURNED:** \_\_\_\_\_