

**THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
PUBLIC SAFETY COMMITTEE
JUNE 21, 2021, 5:00pm
Chairperson: Councilor Gibbs
Members: Councilors Tallon, Moore, Mayor Rosenquest**

MINUTES

Present: Mayor Rosenquest, Councilor Gibbs, Councilor Tallon, Councilor Moore

Absent: None

1. **Approval of minutes of the April 19, 2021 Public Safety Committee**
By Mayor Rosenquest; Seconded by Councilor Moore
(All voted in the affirmative)
2. **Building Inspector**
 - 2.1. **Discussion:** “Building Inspectors Tree Report 2021”
 - 2.2. **Discussion:** “Monthly violations (proactive and called in)” *item added during committee meeting and report provided to council.*
3. **Mayor**
 - 3.1. **Discussion Draft Resolution:** “Study for Countywide EMS System”
 - 3.2. **Draft Resolution:** “Authorize Budget Transfer General Fund Mayor’s office Contract Services”
4. **Fire Department**
 - 4.1. **Draft Resolution:** “Authorizing Memorandum of Agreement NYS Division of Homeland Security and Emergency Services office”
 - 4.2. **Discussion:** “Assistant Chief position”
 - 4.3. **Discussion:** “Confined Space training”
 - 4.4. **Discussion:** “Staffing/retirements”
5. **Police Department**
 - 5.1. **Discussion:** “Parking Violations Bureau Report for May 2021”
 - 5.2. **Discussion:** “Introduction of new Lieutenant Perrotte”
6. **New business: None**

At 5:37 pm Motion to enter Executive Session to discuss personnel issues/matter of appointment.
By Mayor Rosenquest; Seconded by Councilor Moore
(All voted in the affirmative)

At 5:54 pm Motion to return from Executive Session. Discussed personnel issues No action taken.
By Mayor Rosenquest; Seconded by Councilor Gibbs
(All voted in the affirmative)

7. Public Comment: None

8. Adjournment

Motion to Adjourn by Mayor Rosenquest; Seconded by Councilor Moore
(All voted in the affirmative)

MEETING ADJOURNED: 5:54 pm

06/21/2021 15:18
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CITY OF PLATTSBURGH LIVE
COMPLAINTS/VIOLATIONS REPORT

P 1
picvirpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 05/14/21 TO 06/21/21



COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
Building Code Violation	2
GARBAGE	3
GRASS	2
PROPERTY MAINTENANCE	11
ZONING VIOLATION	1
DEPARTMENT TOTALS	19
REPORT TOTALS	19

** END OF REPORT - Generated by Lisa Beebie **

2:2

DISCUSSION 3.1 – 06/21/21

DISCUSSION: STUDY FOR A COUNTYWIDE EMS SYSTEM

BY: Mayor Rosenquest

The topic of a Countywide EMS system has been a subject of interest for years. It was even explored back in the late 80s. Yet three decades later the subject remains a juggernaut. A patchwork of agencies and service models throughout the City, Towns and Villages of Clinton County have no uniformity. With some forecasting a system collapse is not a matter if - but rather when. Pressure points continue to mount that include but are not limited to costs, sustainability, staffing, recruitment, response time, and coverage. There are a number of known opportunities as well as challenges to a countywide model. It can also be argued one does not know what is not known. Therefore a formal and independent needs assessment must be conducted to do a deep dive of all aspects later coupled with a possible model(s) for consideration.

With the City, Towns, Villages along with Clinton County participating in the Shared Service Panel there is an opportunity to formally come together and advance this much needed topic.

FINANCIAL COMMITMENT

- Town of Plattsburgh \$5,000
- City of Plattsburgh \$5,000
- Clinton County \$5,000
- 13 /Towns \$2,500 - \$32,500
- 3 /Villages \$2,500 - \$7,500

BUDGET RFQ/RFP \$55,000

KEY DATES

- May 14, 2020 Canvass Clinton County municipalities for interest.
- Adopt as part of Clinton County Shared Service Panel 2021 Plan.*
- January 2022
 - Launch RFP/RFQ (Returned by March 2022)
 - Clinton County Regional Review Panel (March – July)
*Comprised of Steering Committee and 4 Workgroups;
Geography/Staffing/Call Volume - Management/Benefits/Admin
Facilities/Apparatus - First Response Volunteers*
- Objective 2024 Implementation**

**This would dictate moving forward with the formal Needs Assessment.*

***This would be dictated by the results of the Needs Assessment and Clinton County Regional Panel adopting a model.*

DRAFT RESOLUTION 3.2 – 06/21/21

RESOLUTION TITLE - Budget Transfer – General Fund Mayor’s Office Contract Services

BY: Richard Marks

WHEREAS, the following resolution was adopted on July 1st, 2021; and

WHEREAS, the 2021 General Fund budget does not make appropriations for the Mayor’s Office for fees incurred for a county wide EMS System study; and

WHEREAS, the City Chamberlain is requesting to appropriate for the unbudgeted costs through an additional General Fund transfer to fund the Mayor’s Office Contract Services for the additional costs for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

It is being requested to adjust the 2021 General Fund Budget, as follows:

Increase: General Fund – Mayor Contract Services	18010000-4430	\$ 5,000.00
Increase: General Fund – Appropriated Fund Balance	1-0599	\$ 5,000.00

To provide for unbudgeted appropriations in the Mayor’s Office in the General Fund for fees to support a county wide EMS system study. The budget adjustment increases the General Fund budget by \$5,000 for appropriations in 2021 in the Mayor’s office Contract Services and is provided for by appropriating \$5,000 of the unappropriated fund balance in the General Fund.

Approved by the **PUBLIC SAFETY COMMITTEE** at its meeting on **June 21, 2021**.

Motion by Councilor Moore; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

DRAFT RESOLUTION 4.1 – 06/21/21

**RESOLUTION TITLE: AUTHORIZING MEMORANDUM OF AGREEMENT NYS
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES OFFICE**

By: Fire Chief Lawliss

Memorandum of Agreement between NYS Division of Homeland Security and Emergency Services Office of Fire Prevention and Control and the City of Plattsburgh Fire Department for Temporary Loan of Fire Suppression Foam Equipment.

WHEREAS, on January 28, 2014, Governor Andrew Cuomo issued Executive Order 125 directive State agencies to conduct a review of safety procedures and emergency response preparedness related to the shipments of volatile crude from the Bakken Oil fields in North Dakota and other sources; and

WHEREAS, the State has formed the New York State Foam Task Force (Task Force), which is a state and local partnership, to support and supplement existing local foam capabilities to assure that trained personnel and the appropriate equipment is available at strategic locations throughout the State based on risk;

WHEREAS, as a result of the review, DHSES has acquired a quantity of foam trailers, equipment and supplies, and pre-positioned such equipment at strategic locations with participating agencies that herein agree to support the efforts of the Task Force;

WHEREAS, this Agreement establishes the responsibilities, guidelines and procedures for the assignment, deployment and use of the equipment to the Participating Agency by DHSES;
WHEREAS, the Participating Agency acknowledges receipt of said equipment;

NOW, THEREFORE, in consideration of the promises set forth herein, be it known that a DHSES hereby grants a temporary revocable permit to Participating Agency to use the Equipment designated in Section 3, and the Parties agree to the terms and conditions of agreement. No. DHS01-X200057-1160200. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said agreement is made part of the minutes of this meeting.

Approved by the **PUBLIC SAFETY COMMITTEE** at its meeting on **June 21, 2021**.

Motion by Councilor Moore; Seconded by Councilor Gibbs

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried