

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

September 19, 2019

5:30 P.M.

MINUTES

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent: None

MAYOR'S COMMENTS: spoke of his gratitude for all the work on the Battle of Plattsburgh events, enjoyable weekend, thanked all of the involved City Departments and the Battle of Plattsburgh Committee.

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on September 12, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Moore; Seconded by Councilor Kelly
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending September 18, 2019 in the amount of \$ 61,274.62 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Ensel
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of September 10 - 16, 2019
- Report from the Building Inspector's office for the week of September 11 - 17, 2019
- Report from the Police Department from September 8 - 15, 2019
- Report from the Police Department year to date through September 15, 2019
- Minutes from the City Infrastructure Committee meeting held on September 12, 2019

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**
[meeting reports provided during work session]

Governance, Strategy, and City Operations- Chair Councilor Armstrong indicated they had a presentation by Opengov on Tuesday for further review of their offer and comparison with Socrata will have a recommendation on October 3rd. **Mayor Read** also spoke about this and Socrata

City Infrastructure – Chair Councilor Moore mentioned MLD beginning work on Protection Ave and paving for this year will be completed in another month.

Finance and Budget – Chair Councilor Kelly indicated committee met earlier tonight.

Public Safety – Chair Councilor Gibbs is researching other municipalities and codes regarding number of occupants that can live in a dwelling. Still looking for various reports on School Resource Officer, Plattsburgh Housing Authority officer, Nuisance Animal Control and end of quarter report due end of September from Animal Rescue Welfare Services.

Plattsburgh Public Library – Chair Councilor Ensel next Board meeting is Tuesday.

MLD - MLD Board President Councilor McFarlin mentioned MLD move to Sharron Avenue is in progress.

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Gibbs; Seconded by Councilor Ensel

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending September 20, 2019 in the amount of **\$ 1,178,507.17** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Moore; Seconded by Councilor Gibbs

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the General Fund budget for 2019 for unbudgeted costs for annexation legal consulting and downtown snow removal for a total increase in appropriations of \$6,877.00 and a corresponding decrease in unassigned unappropriated fund balance.

By Councilor Moore; Seconded by Councilor Kelly

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. Whereas, the City of Plattsburgh intends to complete asbestos abatement and/or demolition of six (6) surplus Plattsburgh Municipal Lighting Department structures located at 26 Green Street; and

Whereas, pursuant to SEQR, the Common Council has determined the proposed action to be a Type 1 Action; and

Whereas, the proposed action requires the approval and/or involvement of several agencies, including the Common Council; and

Whereas, the Common Council desires to serve as Lead Agency for the purpose of conducting an environmental review of the proposed action in accordance with SEQR regulations; and

Whereas, the City intends to prepare a Notice of Intent to Serve as Lead Agency for the purpose of establishing itself as lead agency; and

Whereas, the City intends to prepare a full Environment Assessment Form to evaluate the potential impacts of the proposed action;

Whereas, the proposed action is being undertaken independently of any aspect of the proposed Downtown Area Improvements Project being considered by the City and subject to environmental review in a Generic Environmental Impact Statement;

Now, therefore, be it resolved, that provided no other involved agency indicates a desire to serve as Lead Agency within thirty days of the date of this notice, the Common Council will serve in that capacity, in accordance with SEQR regulations; and be it further

Resolved, that the Full Environmental Assessment Form will be accompanied by discussion of any potential relationship between the proposed action and the City's proposed Downtown Area Improvements Project and explanation of the basis for separate consideration of potential environmental impacts of the two projects.

Motion to waive reading and move Resolution

By Councilor McFarlin; Seconded by Councilor Ensel

(All voted in the affirmative to waive reading and move Resolution)

Discussion: None
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 General Fund Budget by \$33,000.00 equally in estimated revenues and appropriations for Stonegarden Federal Grant Program income sharing from Clinton County to provide for purchase of technical equipment for the Police Department.

By Councilor Ensel; Seconded by Councilor Armstrong
Discussion: None
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves Plattsburgh High School to have its annual Homecoming Parade on Saturday, October 12, 2019 at 12:00 pm. The parade route would begin at Stafford Middle School on Broad Street continue up Rugar Street, then down Adirondack Lane onto Clifford Drive and finally down Angell Drive concluding at the entrance of Plattsburgh High School. There will be no cost for Police since streets are not closed they can assist during the event with regularly scheduled officers and no cost for Public Works.

Motion to waive reading and move Resolution

By Councilor Ensel; Seconded by Councilor McFarlin
(All voted in the affirmative to waive reading and move Resolution)
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

E. THE MAYOR HANDS DOWN THE APPOINTMENT OF ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS TO ELIZABETH JENT EFFECTIVE SEPTEMBER 20, 2019 TO DECEMBER 31, 2021.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

F. RESOLVED: In accordance with the request therefore the Common Council approves the adoption of a resolution amending and restating **PROCUREMENT POLICIES AND PROCEDURES FOR**

THE CITY OF PLATTSBURGH as set forth in a draft dated 09/19/19. The entire text of which has been distributed to and read by the members of the Common Council.

By Councilor McFarlin; Seconded by Councilor Ensel

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

Councilor Armstrong recognized former Councilor Dale Dowdle for his work on Kasper Circle garden, invited everyone to join students around the globe in the Climate march tomorrow. Local students meeting at SUNY Amity plaza.

Councilor Moore indicated Livable Community Advisory Committee meeting next week to give final report to Council on October 3rd.

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Laverne Hicks, 9 Alex Way asked for help notifying GPS that Alex Way is not a route to Bombardier.

Mayor Read suggested planner look in to putting a sign there to let people know.

Laverne Hicks, 9 Alex Way concerned that during bomb threat at Bombardier yesterday she and her neighbors were not notified about it.

Police Chief Ritter indicated if investigators had felt there was a risk to community they would have been notified.

Jamie Schwartz, Vice President of Plattsburgh Professional Firefighters spoke about a Safety Study that was supposed to have been done by the Council, Plattsburgh Professional Firefighters local 2421 offers to pay for half of the study. They are giving Council 2 weeks to decide if they accept this offer. Also spoke about staffing levels and need for more firefighters would like to help find ways to hire firefighters needed and still be fiscally responsible.

Motion to Adjourn by Councilor Armstrong; Seconded by Councilor Gibbs

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

MEETING ADJOURNED: 5:48 pm