

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE
MARCH 5, 2020
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30 PM**

Roll Call: Councilor Barbell, Councilor DeDominicas, Mayor Read

Others Present: Councilor Kelly, Councilor Moore

Absent: Councilor Gibbs, Councilor McFarlin

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

Program Coordinator Justyn Gordon discussed items 2 -7.

DRI Project Coordinator Ethan Vinson discussed item 9.

Environmental Manager Jon Ruff discussed item #10.

1. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from City Clerk Sylvia Parrotte to approve the 2020 Street Drives.
2. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a lease agreement with “East Coast Shows” to hold an event known as “28th Annual Champlain Valley RV & Boat Show” in the Crete Civic Center Arena from Thursday, March 19, 2020 through Sunday, March 22, 2020. The lease requires East Coast Shows to pay the City of Plattsburgh the amount of \$7,400 for rent and City services. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of four days and that this lease will be subject to presentation of sufficient proof of insurance.
3. Request from. Director of Community Development Matthew Miller that the Mayor be authorized to sign a lease agreement with “Northern Home & Lifestyle Association” to hold an event known as “2020 NHLA Home and Lifestyle Expo” in the Crete Civic Center Arena from Thursday, March 26, 2020 through Monday, March 30, 2020. The lease requires Northern Home & Lifestyle Association to pay the City of Plattsburgh the amount of \$5,950 for rent and City services. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of five days and that this lease will be subject to presentation of sufficient proof of insurance.
4. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a lease agreement with “Builder’s Supply Auction” to hold an event known as “2020 Spring

Builder’s Supply Auction” in the Crete Civic Center Arena from Thursday, April 30, 2020 through Saturday, May 2, 2020. The lease requires Builder’s Supply Auction to pay the City of Plattsburgh the amount of \$2,815 for rent and City services. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of three days and that this lease will be subject to presentation of sufficient proof of insurance.

5. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a lease agreement with “Builder’s Supply Auction” to hold an event known as “2020 Fall Builder’s Supply Auction” in the Crete Civic Center Arena from Thursday, September 3, 2020 through Saturday, September 5, 2020. The lease requires Builder’s Supply Auction to pay the City of Plattsburgh the amount of \$2,815 for rent and City services. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of three days and that this lease will be subject to presentation of sufficient proof of insurance.
6. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a lease agreement with “Plattsburgh Comic-Con” to hold an event known as “2020 Plattsburgh Comic Con” in the Crete Civic Center Arena from Friday, September 18, 2020 through Sunday, September 20, 2020. The lease requires Plattsburgh Comic-Con to pay the City of Plattsburgh the amount of \$3,765 for rent and City services. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of three days and that this lease will be subject to presentation of sufficient proof of insurance.
7. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a lease agreement with “Adirondack Detecting” to hold an event known as “2020 DIGSTOCK” in the Crete Civic Center Arena on Friday, October 9, 2020. The lease requires Adirondack Detecting to pay the City of Plattsburgh the amount of \$2,060 for rent and City services. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of one day and that this lease will be subject to presentation of sufficient proof of insurance.
8. THE MAYOR HANDS DOWN THE APPOINTMENT OF JAMES WELCH AS A MEMBER TO THE LANDLORD TENANT ADVISORY COMMITTEE ESTABLISHED BY COUNCIL RESOLUTION ON JANUARY 30, 2020.
9. APPROVAL OF ECONOMIC DEVELOPMENT GRANTS FOR WINNING APPLICATIONS TO THE DOWNTOWN GRANT PROGRAM (DGP):

Resolved: In accordance with the request therefore the Common Council approves grants from the DGP, a constituent project of the larger Downtown Revitalization Initiative (DRI), to the following DGP Applicants and projects in the respective amounts listed in the following table:

Name of Applicant(s)	Address of Project	Amount of Grant Awarded
Shawn B. Cliche	14 Margaret Street	\$100,000
Kyle Dyer / Dean Jolly	14 Margaret Street	\$100,000

These awards are made in accordance with the findings of the DGP Grant Review Committee, set forth in a memo submitted by Ethan Vinson, DRI Project Coordinator. A copy of said memo is ordered made

a part of the minutes of this meeting. Also, these awards are made pursuant and subject to the terms and conditions of the DGP, including any ancillary grant documents.

- 10. Request from Environmental Manager Jon Ruff for J.E. Sheehan Contracting Corp. to close a section of Cumberland Avenue and have a short term detour for installation of sewer improvements. The anticipated road closure is requested from Wednesday March 11 – Friday March 13, 2020 from 6am to 4pm daily.

By Councilor Barbell; Seconded by Councilor DeDominicas

(RC) Roll call: Councilor Barbell, Councilor DeDominicas, Mayor Read

(All voted in the affirmative)

3. OLD BUSINESS: None

4. NEW BUSINESS:

Councilor Barbell suggested creating a Strategic Plan and Comprehensive Plan committee (Councilor Barbell, Councilor DeDominicas, City Planner Malana Tamer and Director of Community Development Matthew Miller.

Mayor Read mentioned he thought it would need to be established by resolution.

Corporation Counsel Dean Schneller indicated it would need to be established, subject to Open Meetings Law etc. need to put a resolution together.

Councilor Barbell asked to take a look at long term plan on Recreation.

Mayor Read asked status of Marina RFP from Director of Community Development Matthew Miller

Director of Community Development Matthew Miller indicated received one response from Plattsburgh Boat Basin, met with them for more details which they have provided and are being reviewed by the Community Development office and the Community Development Office is preparing a comparison if the City continued to manage the Marina.

Motion to Adjourn by Councilor Barbell; Seconded by Councilor DeDominicas

(RC) Roll call: Councilor Barbell, Councilor DeDominicas, Mayor Read

(All voted in the affirmative)

MEETING ADJOURNED: 4:50pm