

**FINANCE AND BUDGET COMMITTEE
APRIL 16, 2020
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM**

Roll Call: Chair Councilor Kelly, Councilor Moore, Mayor Read

Others Present: Councilors Barbell, Gibbs, DeDominicas, McFarlin

Absent: None

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS: None

2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from the City Chamberlain to amend the 2020 General Fund Budget by \$3,043,734.00 in reduced estimated revenues and increased appropriations for the projected financial impact of the Coronavirus lockdown, which will increase the General Fund appropriated fund balance by \$3,043,734.00.

Chamberlain Marks explained this item and 2 new items to be added below.

[further discussion ensued by all members of Council]

By Councilor Kelly; Seconded by Councilor Moore

(RC) Roll call: Chair Councilor Kelly, Councilor Moore, Mayor Read

(All voted in the affirmative)

3. OLD BUSINESS: None

4. NEW BUSINESS:

Councilor Kelly added 2 items:

1. Request from the City Chamberlain to amend the 2020 budgets for the Rec Complex Fund, the Parking Fund, the Water Fund, The Sewer Fund, the Library Fund and the MLD Fund by a combined \$618,949.00 in reduced estimated revenues and increased appropriations for the projected financial impact of the Coronavirus lockdown, which will increase these funds appropriated fund balance or surplus by a combined amount of \$618,949.00.
2. Whereas, the City of Plattsburgh and its surrounding region have been afflicted with the worst global pandemic since the Spanish Flu of 1918 and 1919, and

Whereas, the City of Plattsburgh and its civic government have taken steps to help ensure the safety and health of City employees and citizens,

Whereas, the human costs locally and regionally will be tragic, so too will be the economic costs, and

Whereas, the State has ordered all non-essential workers to stay home, and

Whereas, the City must also ensure it has the resources to compensate its essential workers for the water and sewer, transportation and lighting, clerk and public safety functions, and the infrastructure necessary to maintain them, and

Whereas, the Common Council expects revenue to fall in the areas of sales tax, Aid and Incentives to Municipalities, utility and property taxes, reimbursements, recreation and parking fees, and revenue from various permits, and expenses to rise in the areas of COVID-19 preparation, first responder overtime, pension and health care contributions, bond interest, and employee assistance programs, and

Whereas, the City remains concerned about the financial well-being of all of its residents and must ensure that they are not burdened further, through fees or additional taxation, at this time of financial vulnerability; and

Whereas, initial analysis demonstrates that the City will need to reduce spending in the General Fund by \$3,043,734.00 and in other funds by unspecified amounts; and

Whereas, the Council's 2020 budget will require significant amendments in order to address these mounting financial challenges and the Council requests that the Mayor explore a combination of general fund utilization, re-allocation of available unappropriated revenues, and most pointedly, a reduction of appropriations; and

Whereas, Charter Section C-6-6C describes the process to amend the budget after adoption:

Reduction of appropriations. If it appears to the Mayor that there is likely to be insufficient revenue or unappropriated funds to pay an appropriation, he or she shall promptly inform the Common Council of the amount of the estimated deficit and recommend a course of action. The Common Council may, by ordinance or resolution, reduce one or more unencumbered appropriations to eliminate such deficit.

Whereas, the finance committee has had multiple conversations with committee members, liaison chairs, the mayor and department heads, and has produced a list of positions, in no particular order, that we believe reached the budget trimming goals and ensures employees have maximum access to new government stimulus funds.

Now, therefore, be it resolved that the Common Council of the City of Plattsburgh requests that the mayor shall reduce the workforce for an unspecified duration through reductions in hours or full reductions in the following positions:

CITY CLERK'S OFFICE	AFSCME	TYPIST
CITY CLERK'S OFFICE	AFSCME	TYPIST-HIC

COMMUNITY DEVELOPMENT MGMT	MANAGEMENT	DIRECTOR COMMUNITY DEVELOPMENT
FINANCE DEPARTMENT	AFSCME	TYPIST
FINANCE DEPARTMENT	AFSCME	TYPIST
MAYOR'S OFFICE	MANAGEMENT	CEC/Project Coordinator Sharing
MAYOR/ CITY LEGAL	NON UNION	CORPORATION COUNCIL
MLD	IBEW MUN LIGHTING	3 LINE HELPER
MLD	IBEW MUN LIGHTING	LINE HELPER
MLD	IBEW MUN LIGHTING	LINE HELPER-HIC
MLD	IBEW MUN LIGHTING	MLD PLANT ATTENDANT
PUBLIC WORKS	AFSCME	DRAFTSPERSON
PUBLIC WORKS	AFSCME	GROUNDSKEEPER-HIC
PUBLIC WORKS	AFSCME	LABORER
PUBLIC WORKS	AFSCME	LABORER
PUBLIC WORKS	AFSCME	LABORER-HIC
PUBLIC WORKS	AFSCME	MOTOR EQUIPMENT OPERATOR
PUBLIC WORKS	AFSCME	MOTOR EQUIPMENT OPERATOR
PUBLIC WORKS	AFSCME	PUBLIC WORK MAINT WORKER I
PUBLIC WORKS	AFSCME	PW MAINTENANCE WORKER I
PUBLIC WORKS	AFSCME	TEMPORARY LABORER
PUBLIC WORKS	AFSCME	WATER METER MAINTAINER-HIC
WATER FILTRATION -MANAGEMENT	MANAGEMENT	CHIEF WATER TREAT PLANT OPER
WATER POLLUTION CONTROL	AFSCME	WASTEWATER TR/PL MAINT WKR I
WATER POLLUTION CONTROL	AFSCME	WASTEWATER TR/PL OPERATOR
WATER POLLUTION CONTROL	AFSCME	WWTP OPERATOR
WPCP-MANAGEMENT	MANAGEMENT	WATER RESOURCE CHEMIST
PUBLIC LIBRARY	LIBRARY AFSCME	CLEANER
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARIAN I
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARIAN II
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARIAN II
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARY CLERK
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARY CLERK
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARY CLERK
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARY PAGE
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARY PAGE
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARY PAGE
PUBLIC LIBRARY	LIBRARY AFSCME	LIBRARY PAGE
PUBLIC LIBRARY	LIBRARY AFSCME	PRINCIPAL LIBRARY CLERK-HIC
PUBLIC LIBRARY	LIBRARY AFSCME	SENIOR LIBRARY CLERK
BUILDING INSPECTOR'S OFFICE	AFSCME	SENIOR CLERK
POL CLER/CRS GRDS/SYSTEM ADMIN	AFSCME	PARKING ENFORCEMENT OFFICER
POL CLER/CRS GRDS/SYSTEM ADMIN	NON UNION	SCHOOL CROSSING GUARD

POL CLER/CRS GRDS/SYSTEM ADMIN	NON UNION	SCHOOL CROSSING GUARD
POL CLER/CRS GRDS/SYSTEM ADMIN	NON UNION	SCHOOL CROSSING GUARD
POL CLER/CRS GRDS/SYSTEM ADMIN	NON UNION	SCHOOL CROSSING GUARD
POL CLER/CRS GRDS/SYSTEM ADMIN	NON UNION	SCHOOL CROSSING GUARD
POL CLER/CRS GRDS/SYSTEM ADMIN	NON UNION	SCHOOL CROSSING GUARD
POL CLER/CRS GRDS/SYSTEM ADMIN	NON UNION	SCHOOL CROSSING GUARD
POL CLER/CRS GRDS/SYSTEM ADMIN	POLICE	POLICE DISPATCHER-HIC
POL CLER/CRS GRDS/SYSTEM ADMIN	POLICE	POLICE DISPATCHER-HIC
POL CLER/CRS GRDS/SYSTEM ADMIN	POLICE	POLICE DISPATCHER-HIC
POL CLER/CRS GRDS/SYSTEM ADMIN	POLICE	POLICE DISPATCHER-HIC
RECREATION COMPLEX	AFSCME	LABORER
RECREATION COMPLEX	AFSCME	LABORER
RECREATION COMPLEX	AFSCME	LABORER
RECREATION COMPLEX	AFSCME	RECREATION LEADER
RECREATION COMPLEX	AFSCME	RECREATION MAINTENANCE WORKER
RECREATION COMPLEX	AFSCME	RECREATION PROGRAM COORDINATOR
RECREATION COMPLEX	AFSCME	TYPIST
RECREATION-MANAGEMENT	MANAGEMENT	RECREATION FITNESS CTR SPVR

Motion to Move 2 items to Agenda by Councilor Moore; Seconded by Councilor Kelly (RC) Roll call: Chair Councilor Kelly, Councilor Moore, Mayor Read (All voted in the affirmative)

Motion to Adjourn by Councilor Kelly; Seconded by Councilor Moore (RC) Roll call: Chair Councilor Kelly, Councilor Moore, Mayor Read (All voted in the affirmative)

MEETING ADJOURNED: 5:36 pm