

RESOLUTION – 04/07/2022

7.49 MAYORAL APPOINTMENT

THE MAYOR HANDS DOWN THE REAPPOINTMENT OF COMMISSIONER OF THE PLATTSBURGH HOUSING AUTHORITY BOARD TO ALICE HECKARD EFFECTIVE APRIL 8, 2022 TO APRIL 6, 2027.

RESOLUTION – 04/07/2022

7.50 REQUESTING STATE LEGISLATION TO ADD THREE POLICE OFFICERS TO THE 384(D) SECTION OF THE NYS POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM 20 YEAR PLAN DUE TO A RETIREMENT BENEFIT ELECTION ERROR

Whereas, legislation has been introduced in both the New York State Senate and New York State Assembly related to add Plattsburgh Police Local 812 members Nicholas Moore, Joshua Golden, and Nathan Kasprzak to 384(D) (20 year plan), and

Whereas, under Article XIII, Section 2 of the Collective Bargaining agreement between the City of Plattsburgh and Plattsburgh Police Local 812, members are enrolled in 384(D) (20 year plan), and

Whereas, Police Officer's Nicholas Moore (Date of Hire 02/21/2014), Joshua Golden (Date of Hire 02/21/2014), and Nathan Kasprzak (Date of Hire 02/28/2014) selected the 25 Year plan as their retirement option through no fault of the City of Plattsburgh, and

Whereas, pursuant to Article IX of the Constitution the City of Plattsburgh request the enactment of Senate Bill No. 8505 and Assembly Bill No. 9517, and

Now, therefore, be it resolved, that the Common Council supports Senate Bill No. 8505 and Senate Bill No. 9517 permitting Officers Nicholas Moore, Joshua Golden and Nathan Kasprzak to join the 384-d retirement plan upon a request from the city to the office of the State Comptroller

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7.51 AUTHORIZE CONSULTING SERVICES FOR UPDATING PORP AIR STATE FACILITIES PERMIT

WHEREAS, The City of Plattsburgh presently sends its wastewater treatment biosolids to off-site disposal facilities;

WHEREAS, For emergency back-up redundancy, the City maintains the permits required to process biosolids at the Plattsburgh Organics Recycling Facility (PORP), *if necessary*;

WHEREAS, One of the permits required to operate the PORP is for air discharges, and;

WHEREAS, NYSDEC has revised their rules and an update to the existing permit is required, and:

WHEREAS, Stantec Consulting Services Inc. has provided a March 15, 2022 proposal for preparing the application, including dispersion modeling, on a time and expense basis not to exceed \$21,128;

NOW, THEREFORE, BE IT RESOLVED, The Common Council authorizes the execution of all necessary documents to enter into an agreement with Stantec Consulting Services on a time and expense basis not to exceed \$21,128. The source of funds will be a capital project.

RESOLUTION – 04/07/22

**7.52 AUTHORIZE WRRF DEWATERING UPGRADES CONTRACT 1G BRANON
CONSTRUCTION CHANGE ORDER G2**

WHEREAS, The City of Plattsburgh has been performing WRRF dewatering system upgrades using WIIA funding, and;

WHEREAS, The project is almost complete and reconciliation of the allowances, work directives, and other administrative items are in progress, and;

NOW, THEREFORE, BE IT RESOLVED, The Common Council authorizes the execution of all necessary documents to enter execute WRRF Dewatering Upgrades Contract 1G Branon Construction Change Order 2G in the amount of (\$27,484.87) credit.

RESOLUTION – 04/07/22

7.53 AMENDMENT #1 TO PARKING KIOSK PURCHASE AND SERVICE AGREEMENT

WHEREAS, an important component of the City’s proposed paid parking system is a parking permit system for use by those who frequently park downtown for extended periods and for those who frequently visit the City beach during its summer operating season; and

WHEREAS, IPS Group, Inc. (IPS), the City’s selected vendor for parking equipment and related services, offers a parking permit management solution which, for reasonable fees, automates many system functions, streamlines the process for permit purchasers, and significantly reduces the administrative burden on City staff; and

WHEREAS, software integration charges for both Complus, the City’s existing parking enforcement hardware/software vendor, and ParkMobile, a mobile payment platform used by municipal parking systems nationwide, are also necessary to ensure system functionality and ease of use for both customers and City staff.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign Amendment #1 to the Agreement to Purchase Parking Meter Equipment and Related Services with IPS in the amount of \$9,000 that includes the purchase of IPS’s parking permit management solution and software integration fees for Complus and ParkMobile.

RESOLUTION – 04/07/22

7.54 AUTHORIZE RIGHT OF ENTRY PROPERTY LICENSE AGREEMENT – LAKE FOREST SENIOR LIVING COMMUNITY, INC.

RESOLVED: In accordance with the request therefore the Common Council authorizes the Mayor to sign a “Right of Entry Property License Agreement” with Lake Forest Senior Living Community Inc to enter City of Plattsburgh property located on Ohio Avenue and Nevada Oval adjacent to the property owned by Lake Forest to perform Vegetation Maintenance Work. The intent is to create window views of the lake while avoiding clear cutting and also avoiding removing any trees which may cause erosion of the lake shore area, banks, or impact the structural integrity of the rail lines.

RESOLUTION – 04/07/22

7.55 AUTHORIZING REVISING CAPITAL PROJECT H5110.85 – 2022 PUBLIC SERVICE BUILDINGS

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Public Service Buildings category, and

WHEREAS, the Infrastructure Division desires to establish a 2022 Public Service Buildings project for items not included in the Public Service Buildings category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Public Service Buildings project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items to be added to the capital expenditure plan for 2022 and is being revised for the cost of the engineering evaluation, as follows:

	2022 Capital Plan	2022 Estimated Cost	2022 Revised Cost
City Hall steps replacement	\$ -	\$ 200,000	\$ 200,000
Stairs & roof evaluation (AEDA)	-	-	5,500
	<u> </u>	<u> </u>	<u> </u>
Total	\$ -	\$ 200,000	\$ 205,500

Project Funding:

General Fund	\$ -	\$ 200,000	\$ 205,500
	<u> </u>	<u> </u>	<u> </u>
Total	\$ -	\$ 200,000	\$ 205,500

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 7th day of April 2022, as follows:

- 1) That, the amount of Two Hundred Five Thousand Five Hundred and 00/100 (\$205,500.00) Dollars is hereby appropriated for the capital project **2022 Public Service Buildings (H5110.85)** for the cost of the items listed above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Five Thousand Five Hundred and 00/100 (\$205,500.00) Dollars of such appropriation will be provided by an advance from the General Fund to be refunded by the fiscal year-end through issuance of serial bonds or a bond anticipation note (BAN).
- 3) That, this resolution takes effect immediately.

RESOLUTION – 04/07/22

7.56 APPROVAL OF EVALUATION OF THE ROOF FOR POTENTIAL REPLACEMENT AND THE ENTRY STAIRS FOR REPAIR/RESETTING FOR CITY HALL

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign an agreement with Architectural & Engineering Design Associates, P.C., (AEDA), in an amount not to exceed \$5,500 to provide evaluation of the roof for potential replacement and the entry stairs for repair/resetting for City Hall.

RESOLUTION – 04/07/22

7.57 AUTHORIZING REVISING CAPITAL PROJECT H5110.84 – 2022 STREET RESURFACING

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Street Resurfacing & Improvements category, and

WHEREAS, the Infrastructure Division is establishing a 2022 Street Resurfacing project for items included in the Street Resurfacing & Improvements category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Street Resurfacing project has been estimated by the Infrastructure Division for the costs to implement the planned improvements included in the street expenditure plan during 2022, as follows:

	2022 Capital Plan	2022 Estimated Cost	2022 Revised Cost
Bridge St, Peru to Jay	\$ -	\$ 130,000	\$ 130,000
George Angell Drive	95,000	95,000	95,000
Leonard Avenue	72,000	72,000	72,000
Kansas Avenue	65,000	65,000	65,000
Iowa Circle	59,000	60,000	60,000
Hartwell Street	28,000	34,000	34,000
Kentucky Avenue	35,500	34,000	-
Louisiana Avenue	49,500	49,500	49,500
St. John Street	22,500	31,000	31,000
Leblanc Lane	18,000	27,500	27,500
Miscellaneous Paving	25,000	25,000	25,000
Street Survey	30,000	30,000	30,000
Street Borings	15,000	15,000	15,000
Misc. sidewalks & ADA imp.	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total	<u>\$ 515,000</u>	<u>\$ 718,000</u>	<u>\$ 684,000</u>
Project Funding:			
General Fund	\$ 45,000	\$ 45,000	\$ 45,000
CHIPS, etc. - NYS Funding	<u>519,500</u>	<u>673,000</u>	<u>639,000</u>
Total	<u>\$ 564,500</u>	<u>\$ 718,000</u>	<u>\$ 684,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 7th day of April 2022, as follows:

- 1) That, the amount of Six Hundred Eighty-four Thousand and 00/100 (\$684,000.00) Dollars is hereby appropriated for the capital project **2022 Street Resurfacing (H5110.84)** for the revised cost of the project items listed above and is hereby authorized to be expended for such purpose.
- 2) That, the amount of Forty-five Thousand and 00/100 (\$45,000.00) Dollars of such appropriation be provided by the General Fund as permanent funding for the project.
- 3) That, the amount of Six Hundred Thirty-nine Thousand and 00/100 (\$639,000.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) and the City Touring Routes Program sponsored by New York State.

RESOLUTION – 04/07/22

7.58 AUTHORIZING MLD TO ADVERTISE FOR BIDS

1. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids through the NY State Contract using the mini bids procedure for one Ford F-150 all electric/hybrid pickup to replace a Chevy Tahoe that 19 years old, with nearly 110,000 miles on the odometer and has a severe chassis/body rusting issue.

2. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids through the NY State Contract using the mini bids procedure for one Ford F-150 to replace a second Chevy Tahoe that is 18 years old with 85,500 miles on the odometer and severe chassis/body rusting issue.

3. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD Bid #2022-4-3 “Aerial Bucket Truck with Line Service Body” to replace one that is 17 years old and is requiring more maintenance to stay operational. Bid opening date is June 14, 2022 at 11 am in the Common Council Chambers.

4. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD 2022-4-1, Replacement Relays for St. Lawrence 2 Substation. The existing relays were identified during a recent inspection/testing that they are near the end of their useful life and that their contacts were starting to show corrosion. Bid opening date is June 14, 2022 at 11:05 am in the Common Council Chambers.

5. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD 2022-4-2, a miscellaneous materials bid to construct a distribution Power line to Reeves Lane. Bid opening date is June 21, 2022 at 11:05 am in the Common Council Chambers.

6. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD 2022-4-3, Install Natural Gas Generator at 217 Sharron Ave. The bid opening date is June 21, 2022 at 11:00 am in the Common Council Chambers.

7.. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD Bid #2022-4-4 “Wooden Utility Poles”. Bid opening date is June 21, 2022 at 11:10 am in the Common Council Chambers.

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7.59 AUTHORIZING MLD TO WRITE-OFF UNPAID FINAL BILLS AS REQUIRED BY THE NEW YORK DEPARTMENT OF PUBLIC SERVICE REGULATIONS

1. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from January 2021 in the total amount of \$3,683.67. The percentage of write-offs for this period is .16%. The recovered amount for this period is \$1,066.92.

2. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from February 2021 in the total amount of \$2,916.74. The percentage of write-offs for this period is .12%. The recovered amount for this period is \$1,779.47.

3. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from March 2021 in the total amount of \$4,375.57. The percentage of write-offs for this period is .18%. The recovered amount for this period is \$1,103.85.

4. BE IT RESOLVED: In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from April 2021 in the total amount of \$3,948.99. The percentage of write-offs for this period is .21%. The recovered amount for this period is \$870.96.

RESOLUTION – 04/07/22

7.60 AUTHORIZING TRAVEL REQUESTS FOR MLD PERSONNEL FOR THE YEAR 2022

1. Line Helper Apprentices John Corrow and Kellen Clukey to attend the required 2nd year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,690 for each of the following travel dates; April 25-29, 2022, May 23-27, 2022, September 12-16, 2022, and October 10-14, 2022.

2. Line Helper Apprentices Tony Bushey and Michael Rushford to attend the required 3rd year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,690 for each of the following travel dates; May 2-6, 2022, May 30- June 3, 2022, September 19-23, 2022, and October 17-21, 2022.

3. Finance Officer Kelly Clookey to attend the Accounting & Finance Workshop in East Syracuse, NY from May 9-11, 2022. Total \$500.

4. Bill Treacy to attend the following meetings:

Semi-Annual MEUA Meeting	Syracuse, NY	April 11-13, 2022	total \$500.00
Annual MEAU Meeting	Syracuse, NY	September 6-9, 2022	total \$1000.00
Engineering Workshop	East Syracuse, NY	November 14-16, 2022	total \$500.00
Annual NYMPA Mtg.	East Syracuse, NY	May 25-26, 2022	total \$350.00
Semi-Annual NYMPA Mtg.	East Syracuse, NY	October 2022	total \$350.00

5. Bill Treacy to attend Certified Energy Manager Training Program in Las Vegas, Nevada from December 3-9, 2022. Training required to renew my NY State Engineering License. Training and travel at no cost to the City.

The money is funded out of line item M7852100 4461 Employee Safety Training in the MLD Budget. This line item currently has a \$54,668.16 balance.