

DRAFT RESOLUTION 3.1 – 04/13/2023

RESOLUTION TITLE: ESTABLISHING CAPITAL PROJECT H8320.84 – 2023 WATER SYSTEM IMPROVEMENTS

WHEREAS, the Capital Expenditure Plan adopted January 5th, 2023, includes a Water Distribution System category, and

WHEREAS, the Public Works Department is establishing a 2023 Water System Improvements project that is not listed in the Water Distribution System category in the Capital Expenditure Plan that was adopted January 5th, 2023, and

WHEREAS, the cost of the 2023 Water System Improvements project has been estimated by the Public Works Department for the costs of the planned expenditures during 2023, as follows:

	2023 Capital Plan	2023 Estimated Cost
Water Tank Pipe/Fittings Upgrade	<u>\$ -</u>	<u>\$ 200,000</u>
Total	<u>\$ -</u>	<u>\$ 200,000</u>
Project Funding:		
Water Serial Bonds	<u>\$ -</u>	<u>\$ 200,000</u>
Total	<u>\$ -</u>	<u>\$ 200,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 13th day of April 2023, as follows:

- 1) That, the amount of Two Hundred Thousand and 00/100 (\$200,000.00) Dollars is hereby appropriated for the capital project **2023 Water System Improvements (H8320.84)** for the cost of the improvements listed above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Thousand and 00/100 (\$200,000.00) Dollars of such appropriation be provided, during 2023 as construction proceeds, through advances from the Water Fund and said advanced amounts will be refunded by the fiscal year-end by issuance of water serial bonds or a bond anticipation note (BAN) for the entire funding amount.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 13TH, 2023**

“Yes”

“No”

Absent

DRAFT RESOLUTION 4.1 – 04/13/2023

RESOLUTION TITLE: APPROVAL OF LICENSE AGREEMENT FOR PLATTSBURGH FARMERS’ AND CRAFTERS’ MARKET

By: Matthew Miller, Director of Community Development

WHEREAS, the Plattsburgh Farmers’ and Crafters’ Market (PFCM) wishes to operate from the renovated building previously known as Building 4 on Plattsburgh Municipal Lighting Department’s former Green Street site.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign a License Agreement with the PFCM to operate a twice-weekly farmers’ market in the renovated building on PMLD’s former Green Street site from May 1, 2023 to October 10, 2023.

Contractor:	Plattsburgh Farmers’ and Crafters’ Market
Service:	Operation of farmers’ market
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$500 seasonal license fee
City Cost:	n/a
Period:	May 1, 2023 through October 10, 2023
New/Renewal:	New
Previous Year’s Cost:	\$500 seasonal license fee
Previous Year’s City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 13TH, 2023**

“Yes”
“No”
Absent

DRAFT RESOLUTION 4.2 – 04/13/2023

RESOLUTION TITLE: AUTHORIZE MEMORANDUM OF UNDERSTANDING WITH CLINTON COUNTY FOR REGIONAL LWRP GRANT

By: Matthew Miller, Director of Community Development

WHEREAS, in 2016 Clinton County was awarded a grant by NYS Department of State on behalf of Adirondack waterfront communities to advance priority projects identified in previous waterfront and destination development plans; and

WHEREAS, in 2022 the City of Plattsburgh completed a conceptual design study for a full-depth reconstruction of Margaret St. which meets the grant’s program requirements.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute a Memorandum of Understanding with Clinton County governing the use of \$65,000 in grant funding towards the completion of the Margaret St. conceptual design study.

Contractor:	n/a
Service:	Grant funding for Margaret St. concept study
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$65,000 (new)
City Cost:	\$65,000 (required match)
Period:	n/a
New/Renewal:	New
Previous Year’s Cost:	n/a
Previous Year’s City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 13TH, 2023**

“Yes”
“No”
Absent

DRAFT RESOLUTION 4.3 – 04/13/2023

RESOLUTION TITLE: ADOPT REVISION OF MANAGEMENT POLICIES FOR RESIDENT PASSES ISSUED FOR CITY BEACH

By: Matthew Miller, Director of Community Development

WHEREAS, a managed parking system for the City’s municipal beach and appropriate fees for that system were established in May 2022; and

WHEREAS, that managed parking system, provided by IPS Group, Inc. (IPS), offers various options for the issuance, administration, and enforcement of parking permits; and

WHEREAS, for many years the City has issued free seasonal beach passes to all City and Town of Plattsburgh residents who provide sufficient proof of residency in either municipality; and

WHEREAS, it has been determined that the current method of issuing beach passes to residents is more expensive, complex, and susceptible to fraud than an alternative method which utilizes IPS’s online permit management system.

NOW, THEREFORE, BE IT RESOLVED, the Common Council establishes the following price structures and management policies for seasonal beach parking permits issued to City and Town residents:

- **Seasonal Resident Permit: Free of Charge (valid from the Friday preceding Memorial Day through Labor Day)**

Purchase of each permit will be accompanied by a \$3.00 administrative fee charged to the City. No fees shall be charged to the customer at the time of purchase. All other transaction/processing fees for permit transactions shall be absorbed by the City as an operational cost; and

BE IT FURTHER RESOLVED, that all Seasonal Resident Permits shall be issued via IPS’s online permit portal to those members of the public who provide acceptable documentation of residency within either the City of Plattsburgh or the Town of Plattsburgh. The types of acceptable documentation for the establishment of residency and the number of Seasonal Resident Permits to be made available to each household are to be determined by the Chamberlain and the Director of Community Development.

BE IT FURTHER RESOLVED, that Seasonal Resident Permits shall be effective and enforced between the hours of 10:00 a.m. and 6:00 p.m., seven (7) days per week between the Friday preceding Memorial Day and Labor Day each year.

BE IT FURTHER RESOLVED, that specific exemptions to the above listed policies shall be permitted if authorized directly via Council resolution (e.g., special events to be held at the beach) or via the Council’s approval of contractual agreements that explicitly include such exemptions; and

BE IT FURTHER RESOLVED, that vehicles parked within the area indicated in the map attached to this resolution as Exhibit A that are determined by the City’s police department, its parking enforcement staff, or any other designated parking enforcement official to be in violation of the policies listed above shall be subject to the issuance of traffic violations or other remedies in accordance with City Code; and

BE IT FURTHER RESOLVED, that the Common Council approves that all prior management policies governing the issuance, administration, and enforcement of seasonal resident beach permits and passes for the City beach facility are hereby terminated with immediate effect; and

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor, Corporation Counsel, Chief of Police, Chamberlain, Superintendent of Public Works, and Community Development Director to take such further actions as may be necessary to effectuate the intent of this resolution.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 13TH, 2023**

“Yes”

“No”

Absent