

DRAFT RESOLUTION 2.1 – 09/08/2022

**RESOLUTION TITLE: SURVEY OF FORMER CHAMPLAIN VALLEY
TRANSPORTATION MUSEUM CAMPUS AND ADJACENT TAX PARCEL**

By: Matthew Miller, Director of Community Development

WHEREAS, the former campus of the Champlain Valley Transportation Museum and an adjacent City owned tax parcel represent an opportunity for development of an underutilized area; and

WHEREAS, the current configuration of these two parcels is not conducive to long-term development; and

WHEREAS, any merger and/or subdivision of these two parcels the City may consider to facilitate future development of the area must be based on a complete survey of both parcels.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute a service agreement with Robert M. Sutherland P.C. for completion of a survey of tax parcels 221.12.-2-12 and 221.12-2-15 at a cost not to exceed \$3,800.

Contractor:	Robert M. Sutherland P.C.
Service:	Survey of CVTM and adjacent parcel
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$3,800 (New)
City Cost:	\$3,800
Period:	n/a
New/Renewal:	New
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **September 8, 2022**.

“Yes”
“No”
Absent

DRAFT RESOLUTION 2.2 – 09/08/2022

RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H5110.91 – 2022 CRETE CENTER DEMOLITION

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Recreation Complex Facilities category, and

WHEREAS, the Infrastructure Division desires to establish a 2022 Crete Center Demolition project for an item included in plan year 2023 in the Recreation Complex Facilities category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Crete Center Demolition project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items to be added to the capital expenditure plan for 2022, as follows:

	2022 Capital Plan	2022 Estimated Cost
Crete Center Demolition	\$ 930,000	\$ -
Project oversight & management	<u>-</u>	<u>10,575</u>
Total	<u>\$ 930,000</u>	<u>\$ 10,575</u>

Project Funding:

General Fund	<u>\$ 930,000</u>	<u>\$ 10,575</u>
Total	<u>\$ 930,000</u>	<u>\$ 10,575</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 15th day of September 2022, as follows:

- 1) That, the amount of Ten Thousand Five Hundred Seventy-five and 00/100 (\$10,575.00) Dollars is hereby appropriated for the capital project **2022 Crete Center Demolition (H5110.91)** for the cost of the item listed above and is hereby authorized to be expended for such purpose.
- 2) That, Ten Thousand and 00/100 (\$10,575.00) Dollars of such appropriation will be provided by the General Fund.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **September 8, 2022.**

“Yes”
“No”
Absent

DRAFT RESOLUTION 2.3 – 09/08/2022

RESOLUTION TITLE: AUTHORIZE CRETE CENTER DEMOLITION BID & PROJECT MANAGEMENT

By: Matthew Miller, Director of Community Development

WHEREAS, the Crete Center is in a state of extreme disrepair and is unsafe for further public use; and

WHEREAS, repair and renovation costs for the Crete Center are prohibitive; and

WHEREAS, demolition of the Crete Center has been deemed to be in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute a service agreement with KAS, Inc. for demolition bidding services and demolition oversight for the Crete Center at a cost not to exceed \$10,575. Funding is to provided via a capital project to include all Crete Center demolition costs.

Contractor:	KAS, Inc.
Service:	Crete Center demolition bid and project management services
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$10,575 (Original)
City Cost:	\$10,575
Period:	Until completion of demolition
New/Renewal:	New
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **September 8, 2022**.

“Yes”
“No”
Absent

DRAFT RESOLUTION 3.2 – 09/08/2022

RESOLUTION TITLE: BUDGET ADJUSTMENTS - GENERAL FUNDS - POLICE AND FIRE VEHICLE SUPPLIES

By: Richard Marks, City Chamberlain

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City to adjust the 2022 General Fund Budget, as follows:

Increase: General Fund – Police Vehicle Supplies	13120000-4320	\$32,000.00
Increase: General Fund – Fire Vehicle Supplies	13410000-4320	\$18,000.00
Increase: General Fund – Bldg. Insp. Veh. Supp.	13620000-4320	\$ 3,300.00
Increase: General Fund – Appropriated Fund Balance	1-0590	\$53,300.00

To provide appropriations for the under-budgeted costs for fuel in the vehicle supplies accounts for the public safety departments in the General Fund. The budget adjustment provides for the increase in appropriations and the increase in appropriated fund balance for these under-budgeted costs which will increase the total General Fund budget by \$53,300.00 for 2022.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **September 8, 2022.**

- “Yes”
- “No”
- Absent

DRAFT RESOLUTION 3.3 – 09/08/2022

RESOLUTION TITLE: BUDGET ADJUSTMENTS - GENERAL, REC COMPLEX, WATER, SEWER AND LIBRARY FUNDS - IT MANAGED SERVICE COSTS

By: Richard Marks, City Chamberlain

It is being requested to adjust the 2022 General and Rec Complex Fund Budgets, as follows:

Decrease: General Fund – Contingency	11990000-4430		
\$158,412.00			
Increase: General Fund – Appropriated Fund Balance	1-0599		\$
35,008.87			
Increase: General Fund – Mayor Telephone	11210000-4414	\$	4,510.51
Increase: General Fund – Finance Telephone	11310000-4414	\$	4,510.05
Increase: General Fund – City Clerk Telephone	11410000-4414	\$	4,510.11
Increase: General Fund – Data Processing Telephone	11680000-4414	\$	4,510.11
Increase: General Fund – Police Telephone	13120000-4414	\$	38,383.85
Increase: General Fund – Fire Telephone	13410000-4414	\$	50,699.93
Increase: General Fund – Building Inspector Telephone	13620000-4414	\$	1,604.51
Increase: General Fund – Community Dev. Telephone	16330000-4414	\$	3,508.59
Increase: General Fund – Transfer Rec Complex	19515000-9000	\$	81,183.21
Increase: Rec Complex Fund – Crete Telephone	27220000-4414	\$	27,061.07
Increase: Rec Complex Fund – Gym Telephone	27221000-4414	\$	27,061.07
Increase: Rec Complex Fund – Marina Telephone	27225000-4414	\$	27,061.07
Increase: Rec Complex Fund – Inter-fund Revenues General	00002228-2810	\$	
81,183.21			

To provide for an increase in total IT and communications cost in the General Fund operations and the Rec Complex operations in 2022 for the allocation of the IT managed service costs for disaster recovery set-up and hosted service analysis fees based on where the internet network connections and related usage reside. The budget transfer leaves the General Fund budget for appropriations and appropriated fund balance in 2022 unchanged and it increases the Rec Complex Fund budget for estimated revenues and appropriations in 2022 by \$81,183.21.

It is being requested to adjust the 2022 Water, Sewer and Library Fund Budgets, as follows:

Increase: Water Fund – Appropriated Fund Balance	4-0599		\$ 33,321.61
Increase: Water Fund – Administration Telephone	48310000-4414	\$	12,240.07
Increase: Water Fund – Purification Telephone	48330000-4414	\$	21,081.54
Increase: Sewer Fund – Appropriated Fund Balance	5-0599		\$ 12,777.62

Increase: Sewer Fund – Administration Telephone	58110000-4414	\$ 6,431.46
Increase: Sewer Fund – WPCP Flow Telephone	58130000-4414	\$ 6,388.00
Decrease: Sewer Fund – BOD Telephone	58130123-4414	\$ 41.84
Increase: Library Fund – Appropriated Fund Balance	6-0599	\$ 27,061.07
Increase: Library Fund – Telephone	67410000-4414	\$ 27,061.07

To provide for an increase in total appropriations and appropriated fund balance for the Water, Sewer and Library Funds operations in 2022 due to the allocation of the IT managed service costs for disaster recovery set-up and hosted service analysis fees based on where the internet network connections and related usage reside. The budget adjustment increases the Water, Sewer and Library Fund budgets for appropriations and appropriated fund balance in 2022, respectively, by \$33,321.61, \$12,777.62 and \$27,061.07.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **September 8, 2022**.

- “Yes”
- “No”
- Absent