

**DRAFT RESOLUTION 2.1 – 11/10/2022**

**RESOLUTION TITLE: AWARD OF CONSULTING SERVICES FOR THE ZONING AND SUBDIVISION CODE UPDATE**

By: Elisha Bartlett, Senior Planner

WHEREAS, the City issued a Request for Proposals on August 31, 2022 for Consulting Services for a Zoning and Subdivision Code Update; and

WHEREAS, four (4) proposals were received in response to the RFP; and

WHEREAS, a Proposal Review Committee, comprised of the Chairman of the Planning Board, a member of the City Building Inspector’s Office, and two members of the Community Development Department has fully evaluated the received proposals in accordance with the terms of the RFP.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign an agreement for Consulting Services for the Zoning and Subdivision Code Update with LaBella Associates in the amount of \$246,280. Funding to cover this contract amount has been previously authorized by the Common Council. Funding to cover a portion of this contract amount is being sought through a grant from DOS.

Contractor:	LaBella Associates
Service:	Consulting Services for Zoning and Subdivision Code Update
Rate:	\$246,280 (MAX)
Mileage:	N/A
Contract Amount:	\$246,280 (NEW)
City Cost:	\$250,000
Period:	15 months
New/Renewal:	New
Previous Year’s Cost:	N/A
Previous Year’s City Cost:	N/A

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **NOVEMBER 10th, 2022.**

“Yes”  
“No”  
Absent

**DRAFT RESOLUTION 2.1 – 11/10/2022**

**RESOLUTION TITLE: AEDA SERVICE AGREEMENT FOR EXPANDED SURVEY OF SARANAC RIVER TRAIL PHASE 2 IMPROVEMENTS FUNDED NYS OPRHP GRANT**

By: Matthew Miller, Director of Community Development

WHEREAS, the NYS Office of Parks, Recreation, and Historic Preservation (OPRHP) requires the submission of a formal survey for all areas to be improved with OPRHP funding; and

WHEREAS, a formal survey of the improvements to be implemented with a \$500,000 OPRHP attached to Phase 2 of the Saranac River Trail (SRT2) was submitted to OPRHP in 2016; and

WHEREAS, substantial changes to the footprint of the SRT2 improvements funded by the \$500,000 OHRHP grant were subsequently implemented during the SRT2 design process but a revised formal survey of the expanded footprint was not completed.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute a service agreement with Architectural & Engineering Design Associates, P.C. (AEDA) for completion of an expanded survey of SRT2 improvements funded by that project’s \$500,000 OPRHP grant for a fee not to exceed \$5,350. Funding to be provided by capital project H5110.58 (2016 Saranac River Trail – Phase II).

Contractor:	AEDA
Service:	Survey of SRT2 Improvements
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$5,350 (New)
City Cost:	\$5,350 (grant)
Period:	n/a
New/Renewal:	New
Previous Year’s Cost:	n/a
Previous Year’s City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **NOVEMBER 10th, 2022.**

“Yes”  
“No”  
Absent