

RESOLUTION- 09/16/21

7.222 AWARD OF “INSTALLATION AND CONSTRUCTION PRODUCTION WELL #1”.

WHEREAS, Bids were solicited for the installation and construction of a production well for the drinking water system; and

WHEREAS, two bids were received and the low bidder is Layne Christensen Co. (LCC) in the amount of \$483,000.

NOW, THEREFORE, BE IT RESOLVED, The Common Council Agree to the contract award and authorizes the execution all necessary documents to award and execute the agreement

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7.223 Approval of increase in fees collected in the City Clerk’s Office effective January 1, 2022

RESOLVED: In accordance with the request therefore the Common Council approves the increased fees collected in the City Clerk’s Office as indicated below:

CLERK FEES	2022	2021
Vendor Weekly	\$75.00	\$60.00
Vendor Yearly	\$312.00	\$300.00
Tree Stump Removal	\$290.00	\$260.00
Haulers	\$215.00	\$190.00
Food Trucks Montly	\$98.00	
Food Trucks Seasonal	\$545.00	
Food Trucks Yearly	\$725.00	
Taxi Vehicle		\$100.00
Taxi Driver		\$75.00
Taxi Amendment		\$35.00
LP GAS PERMITS		
30-60 Gal Res	\$45.00	\$35.00
61-240 Gal Res	\$75.00	\$65.00
60-250 Gal Comm	\$85.00	\$65.00
251-1000 Gal Comm	\$180.00	\$160.00
1001-5000 Comm	\$230.00	\$200.00
5000-10K Gal Comm	\$250.00	\$225.00

Note: The last adjustment to most fees was in 2017.

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7.224 Authorizing Mayor to execute documents and contracts pertaining to city-wide IT hosting solution

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**7.225 AUTHORIZE STREET CLOSURES FOR 2021 ADIRONDACK NORTH
COUNTRY GENDER ALLIANCE PARADE**

In accordance with the request therefore the Common Council approves Adirondack North Country Gender Alliance to hold a parade and festival from 12:00pm to 4:00 pm on Saturday, October 2 2021. The parade would travel on Beekman Street to Brinkerhoff Street to Oak Street to Court Street returning to Trinity Park for the festival. A utility fee of \$20 for electricity, a certificate of insurance for event and vendors, portopottys, dig safe permits, and health department requirements for vendors are required.

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7.226 AUTHORIZING STREET CLOSURE –BRINKERHOFF (MARION TO MARGARET)

Request from Strand Center for the Arts to close Brinkerhoff Street (from Marion to Margaret Street) for an Artisan Market. The requested dates are Saturday, October 30, 2021, Saturday, November 27, 2021 and Saturday, December 18, 2021 from 9am to 2:30pm.

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7.227 ADOPTING NEGATIVE DECLARATION FOR PROPOSED LOCAL LAW P-4 OF 2021 AND AUTHORIZING FILING IN ACCORDANCE WITH REQUIREMENTS OF STATE ENVIRONMENTAL QUALITY REVIEW ACT

WHEREAS, proposed Local Law P-4 of 2021 amending Chapter 360 "Zoning" of the City Code of the City of Plattsburgh was introduced to the Common Council (the "Action"); and

WHEREAS, the Plattsburgh Common Council determined that, as lead agency, the Action is an Unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA) and reviewed a Short Form Environmental Assessment Form (SEAF) for this proposed legislative act.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Common Council, as Lead Agency, reviewed and fully considered the proposed Action, Part 1 of the SEAF s, and completed Part 2 of the SEAF after consideration of each item during the Council's September 2nd meeting; and
2. The Common Council identified potential impacts of the proposed Action as "Moderate to Large" as opposed to "No or Small" in Part 2 whenever it appeared at all possible that an EAF threshold might be met in order to provide an opportunity to further clarify these hypothetical impacts in SEAF Part 3; and
3. In order to determine the significance of these potential impacts, the Council evaluated several characteristics of each potentially Moderate to Large impact, as appropriate to the particular impact, in SEAF Part 3, which is incorporated herein by reference; and
4. The Common Council has taken a hard look at the potential environmental impacts of the Action by carefully considering them and thoroughly evaluating their potential significance as fully discussed in SEAF Part 3;
5. Based on its extensive review of the impacts that may be reasonably expected to result from the proposed Action including, to the extent possible, the speculative development scenario combined with the remaining zoning code provisions which would control future proposed projects, and governed by the rule of reasonableness, the Common Council determines that the proposed Action will not have a significant adverse impact on the environment and the particular facts and circumstances of the proposed Action do not require preparation of an Environmental Impact Statement.
6. The Mayor is authorized and directed to indicate the Common Council's determination by completing and signing Part 3 of the SEAF and to cause the entire completed SEAF with the supporting documentation to be filed and distributed as the Common Council's SEQRA Negative Declaration for the Action in accordance with SEQRA requirements.

RESOLUTION– 09/16/21

7.228 Authorizing Capital project H5110.82 – 2021 Street Resurfacing 3

WHEREAS, the following resolution was adopted on September 16th, 2021, and

WHEREAS, the Capital Expenditure Plan adopted January 7th, 2021, includes a Street Resurfacing & Improvements category, and

WHEREAS, the Infrastructure Division desires to establish a 2021 Street Resurfacing 3 project for items not included in the Street Resurfacing & Improvements category of the Capital Expenditure Plan adopted January 7th, 2021, and

WHEREAS, the cost of the 2021 Street Resurfacing 3 project has been estimated by the Infrastructure Division for the costs of the unplanned expenditures to purchase items not included in the expenditure plan for the General Fund for 2021, as follows:

	2021 Capital Cost	2021 Estimated Cost
Margaret St. preliminary design	\$ <u> -</u>	\$ <u> 68,000</u>
Total	\$ <u> -</u>	\$ <u> 68,000</u>

Project Funding:

NYS DOT Touring Route Funding	\$ <u> -</u>	<u> 68,000</u>
Total	\$ <u> -</u>	\$ <u> 68,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 16th day of September 2021, as follows:

- 1) That, the amount of Sixty-eight Thousand Nine and 00/100 (\$68,000.00) Dollars is hereby appropriated for the capital project **2021 Street Resurfacing 3 (H5110.82)** for the cost of the items listed above and is hereby authorized to be expended for such purpose.
- 2) That, Sixty-eight Thousand Nine and 00/100 (\$68,000.00) Dollars of such appropriation be provided by an advance payment from the General Fund to be reimbursed by a request issued by the City of Plattsburgh to the NYSDOT for Touring Route Program funding to be provided as a permanent funding source for the project by the end of the fiscal year of 2021.
- 3) That, this resolution takes effect immediately.

RESOLUTION– 09/16/21

7.229 Authorize Award for Margaret Street Concept Study and Design Report

BE IT RESOLVED, The Common Council hereby awards the Margaret Street Concept Study and Preliminary Design Report to C&S Engineers, Inc. for a total of \$68,000.00 which is reimbursable thru the NYSDOT Touring Routes Program.

RESOLUTION– 09/16/21

7.230 Budget Adjustment – General Fund and Water Fund unbudgeted expenditures

WHEREAS, the following resolution was adopted on September 16th, 2021; and

WHEREAS, the 2021 General and Water Fund budgets do not make sufficient appropriations for DPW technical equipment purchases and for special excavating services for a water main break; and

WHEREAS, DPW has requested to provide for the additional appropriations for the purchase of a solar powered compacting trash receptacle and for special excavation services for repairing a water main break in 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

Increase: General Fund – Refuse Technical Equipment	18160000-2400	\$ 1,900.00
Decrease: General Fund – Refuse Materials & Supplies	18160000-4330	\$ 1,900.00
Increase: Water Fund – Trans. & Dist. Contract Services	48340000-4430	\$ 10,000.00
Decrease: Water Fund – Trans. & Dist. Mat. & Supplies	48340000-4330	\$ 10,000.00

To provide for unbudgeted appropriations for acquiring technical equipment for testing a solar powered compacting trash receptacle for use on the City streets in downtown Plattsburgh within the Public Works Waste Collection Department budget. The budget adjustment doesn't increase the General Fund budget for 2021.

To provide for unbudgeted appropriations for special excavating required due to repairing a water main break within the Public Works Transmission & Distribution Department budget. The budget adjustment doesn't increase the Water Fund budget for 2021.

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7.231 Budget Transfer – Rec Complex Fund Beach Implementation Plan Continuation

WHEREAS, the following resolution was adopted on September 16th, 2021; and

WHEREAS, the 2021 Rec Complex Fund budget does not make appropriations for the investigative studies for the creation of an implementation plan for future development for the beach site; and

WHEREAS, the City Chamberlain is requesting to appropriate for the unbudgeted costs in the Rec Complex Fund Beach department costs from the General Fund unappropriated unassigned fund balance for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the Rec Complex Fund budget, as follows:

Increase: Rec Complex Fund – Beach Contract Services	27215000-4430	\$ 134,115.00
Increase: General Fund – Rec Complex Transfers	19151000-9000	\$ 134,115.00
Increase: Rec Complex Fund – Inter-fund Revenues General	00002228-2810	\$
134,115.00		
Increase: General Fund Appropriated Fund Balance	1-0599	\$
134,115.00		

To provide for unbudgeted appropriations from the General Fund for the Rec Complex Beach operational expense in 2021 providing for the investigatory studies needed for Saratoga Associates to proceed with the future development of the beach site. The budget adjustment leaves the Rec Complex Fund budget unchanged for 2021 as estimated revenues and appropriations increase equally by \$134,115.00. The budget adjustment increases the General Fund budget for 2021 by \$134,115.00 through appropriation of the same amount from the unappropriated General Fund’s unassigned fund balance.

RESOLUTION– 09/16/21

7.232 Authorizing Capital project H5110.81 – 2021 Parking Equipment Purchase

WHEREAS, the following resolution was adopted on September 16th, 2021, and

WHEREAS, the Capital Expenditure Plan adopted January 7th, 2021, includes a Public Service Equipment category, and

WHEREAS, the Infrastructure Division desires to establish a 2021 Equipment Purchase project for items not included in the Public Service Equipment category of the Capital Expenditure Plan adopted January 7th, 2021, and

WHEREAS, the cost of the 2021 Parking Equipment Purchase project has been estimated by the Infrastructure Division for the costs of the unplanned expenditures to purchase items not included in the expenditure plan for the Parking Fund for 2021, as follows:

	2021 Capital Cost	2021 Estimated Cost
Parking kiosks infrastructure	\$ -	\$ 20,245
Kiosks and Kiosk System	<u>-</u>	<u>129,673</u>
Total	<u>\$ -</u>	<u>\$ 149,918</u>

Project Funding:

Parking Fund	\$ -	<u>149,918</u>
Total	<u>\$ -</u>	<u>\$ 149,918</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 16th day of September 2021, as follows:

- 4) That, the amount of One Hundred Forty-nine Thousand Nine Hundred Eighteen and 00/100 (\$149,918.00) Dollars is hereby appropriated for the capital project **2021 Parking Equipment Purchase (H5110.81)** for the cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 5) That, One Hundred Forty-nine Thousand Nine Hundred Eighteen and 00/100 (\$149,918.00) Dollars of such appropriation be provided by an advance from the Parking Fund to be reimbursed by a BAN or serial bonds issued by the City of Plattsburgh as permanent funding for the project by the end of the fiscal year of 2021.
- 6) That, this resolution takes effect immediately.

RESOLUTION– 09/16/21

**7.233 AUTHORIZING SERVICE AGREEMENTS TO COMPLETE PHASE 1
CONSULTING SERVICES FOR CITY BEACH IMPLEMENTATION PLAN**

WHEREAS, the City entered into a professional services agreement with Saratoga Associates on April 19, 2021 for completion of an implementation plan for proposed improvements to the City beach; and

WHEREAS, the implementation plan completed by Saratoga recommended the completion of a series of studies to determine the viability of the proposed improvements; and

WHEREAS, the City intends to complete necessary investigatory work for the beach property to facilitate future development efforts and this work includes an archaeological study, an environmental study, geotechnical borings, a site survey, and a wetlands delineation study, as well as the necessary management, coordination, oversight, and analysis of the foregoing studies;

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute the following agreements:

- 1. Amendment #1 to the City’s April 19, 2021 professional services agreement with Saratoga Associates that includes oversight, coordination, and management of field investigation activities to occur at the City beach during the fall of 2021 in an amount not to exceed \$24,000.**
- 2. A professional services agreement with Hartgen Archaeological Associates, Inc. for completion of an archaeological investigation of the City’s beach property in an amount not to exceed \$7,900.**
- 3. A professional services agreement with KAS, Inc. for completion of a subsurface environmental investigation of the City’s beach property in an amount not to exceed \$15,000.**
- 4. A professional services agreement with Atlantic Testing Laboratories, Limited for completion of a subsurface geotechnical investigation of the City’s beach property in an amount not to exceed \$66,040.**
- 5. A professional services agreement with Robert M. Sutherland, P.C. for completion of a site survey of the City’s beach property in an amount not to exceed \$15,175.**
- 6. A professional services agreement with C.T. Male Associates Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C (C.T. Male) for completion of a wetlands delineation study of the City’s beach property in an amount not to exceed \$6,000.**

RESOLUTION– 09/16/21

7.234 AUTHORIZE TEMPORARY ACCESS AGREEMENT FOR SARANAC RIVER TRAIL IMPROVEMENTS ON BRODI PROPERTY

WHEREAS, Phase 2 of the Saranac River Trail (SRT) includes various improvements to City-owned property at the southern end of Durkee Street; and

WHEREAS, additional improvements to adjacent, privately owned areas, primarily sidewalk and pavement reconstruction needed to maintain appropriate grades, are necessary to comply with accessibility standards and to ensure pedestrian safety when accessing the SRT.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute a temporary access agreement with Stephen T. Brodi to permit improvements on Mr. Brodi's property located at 1 Durkee St. necessary for safe pedestrian access to Phase 2 of the SRT. The cost of these improvements shall be paid out of funds already appropriated for completion of Phase 2 of the SRT.