

RESOLUTION – 10/20/2022

**7.205 RESOLUTION TITLE: AUTHORIZE NO-COST EXTENSION OF CDRLF
PHASE 3 CONSULTING SERVICES AGREEMENT W/ ANN HOLLAND**

WHEREAS, the scope of work defined Ann Ruzow Holland’s agreement to implement the operational components of the Community Development Revolving Loan Fund (CDRLF) included provisions for solicitation of third-party assistance, staff training, and consultation during the initial round of CDRLF applications; and

WHEREAS, Ann Ruzow Holland has requested a no-cost time extension to settle the CDRLF’s construction-technical partnerships, train all staff during sessions currently scheduled between October 11, 2022 and November 11, 2022, and assist the City with the marketing and launch of the CDRLF.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute Amendment #1 to the Agreement between the City and Ann Ruzow Holland to implement the operational components of the CDRLF that extends the deadline for completion of that Agreement’s defined scope of work by sixty (60) days. No changes to the contract amount are included in Amendment #1.

RESOLUTION – 10/20/2022

7.206 RESOLUTION TITLE: AUTHORIZING REVISING CAPITAL PROJECT H5110.85 – 2022 PUBLIC SERVICE BUILDINGS

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Public Service Buildings category, and

WHEREAS, the Infrastructure Division desires to establish a 2022 Public Service Buildings project for items not included in the Public Service Buildings category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Public Service Buildings project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items to be added to the capital expenditure plan for 2022 and is being revised again for the cost of the design, management and construction of the roof, as follows:

	2022	2022	2022	2022	2022
	Capital Plan	Estimated Cost	Revised Cost	Revised Cost	Revised Cost
City Roof Construction	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 798,500
City Hall steps replacement	-	200,000	200,000	200,000	200,000
City Hall Roof Des. & Proj. Mgt.	-	-	-	-	56,500
City Hall Heat Pumps	-	-	-	42,225	42,225
Stairs & roof evaluation (AEDA)	-	-	5,500	5,500	5,500
Total	\$ -	\$ 200,000	\$ 205,500	\$ 247,725	\$1,102,725

Project Funding:

General Fund	\$ -	\$ 200,000	\$ 205,500	\$ 205,500	\$1,060,500
IEEP Funding	-	-	-	42,225	42,225
Total	\$ -	\$ 200,000	\$ 205,500	\$ 247,725	\$1,102,725

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 20th day of October 2022, as follows:

- 1) That, the amount of One Million One Hundred Two Thousand Seven Hundred Twenty-five and 00/100 (\$1,102,725.00) Dollars is hereby appropriated for the capital project **2022 Public Service Buildings (H5110.85)** for the revised cost of the items listed above and is hereby authorized to be expended for such purpose.
- 2) That, Forty-two Thousand Two Hundred Twenty-five and 00/100 (\$42,225.00) Dollars of such appropriation will be provided through NYSERDA distributed

from the City's accumulated IEEP funding contributions charged on the City's monthly electricity billings.

- 3) That, One Million Sixty Thousand Five Hundred and 00/100 (\$1,060,500.00) Dollars of such appropriation will be provided by an advance from the General Fund to be refunded by the fiscal year-end through issuance of serial bonds or a bond anticipation note (BAN).

RESOLUTION – 10/20/2022

7.207 RESOLUTION TITLE: AUTHORIZE AEDA DESIGN & PROJECT MANAGEMENT SERVICE AGREEMENT FOR CITY HALL ROOF REPLACEMENT

WHEREAS, City Hall’s roof is well beyond its design life and the cost and considerations involved with its complete replacement were analyzed in a feasibility study completed by Architectural & Engineering Design Associates, P.C. (AEDA) in June of 2022; and

WHEREAS, recent repairs to the roof have not halted the continued penetration of water which has caused increasingly severe damage to the ceiling in City’s Hall’s recently renovated auditorium and to the walls on City Hall’s upper floors; and

WHEREAS, the only reliable way to prevent further damage to City Hall is to replace the roof completely.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute an agreement with AEDA for design and project management services related to the complete replacement of City Hall’s roof in an amount not to exceed \$56,500.

RESOLUTION – 10/20/2022

7.208 RESOLUTION TITLE: AWARD INDEPENDENT AUDITING SERVICES FOR THE CITY OF PLATTSBURGH

WHEREAS, the City's independent auditor has resigned effective December 31st, 2021, from the providing services to the City for conducting an annual audit of the City's financial functions, for auditing the City's accounting for financial transactions and for providing the City with an audited financial statement as of the end of each fiscal year; and

WHEREAS, the City has conducted a Request for Proposal for Independent Auditing Services (the RFP) canvassing 12 local CPA firms and 4 CPA firms from outside of the local marketplace and has received a proposal from Telling & Hillman, P.C. to provide services to the City for a five year period beginning with fiscal year 2022 and running through fiscal year 2026 with quoted pricing for the first three years as stated in their response to the RFP included as part of the documentation provided for this meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council approves the selection of Telling & Hillman, P.C., based on their response to the RFP, to be the City's independent auditor for a five year period beginning with fiscal year 2022 and running through fiscal year 2026 and further authorizes the Mayor to enter into a contract for the first three years of that period according to the pricing quoted in the RFP response from Telling & Hillman, P.C.

RESOLUTION – 10/20/2022

7.209 RESOLUTION TITLE: AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF REPLACING THE CITY HALL ROOF AND THE CITY HALL STAIRS.

RESOLUTION – 10/20/2022

7.210 RESOLUTION TITLE: APPROVE CONTRACT WITH ELMORE SPCA FOR DOG CONTROL SERVICES FOR STRAY AND ABANDONED DOGS

In accordance with the request therefore the Common Council approves contract with ELMORE SPCA for Dog Control Services for stray and abandoned dogs within the City of Plattsburgh for 2023 for the total cost of \$11,000 and there is no increase in cost from 2022.

RESOLUTION – 10/20/2022

7.211 RESOLUTION TITLE: “AUTHORIZE TRAVEL REQUESTS”

1. Police Chief request for two Police Department employees to travel to Niagara, NY for “Accreditation Program Manager Training” on November 2, 2022. This training is being held by the Office Of Public Safety. The total cost should not exceed \$557.00 and will be paid for out of training account.
2. Police Chief request for two Police Department employees to travel to Syracuse, NY for “AR15/M16/M4/AR308 Armorer 2 Day Course” from 12/13 - 12/14, 2022. This training is being held by Defensive Edge Training to stay compliant within NYS Law compliance updates. The total cost should not exceed \$1,624.00 and will be paid for out of training account.
3. Police Chief request for two Police Department employees to travel to Onondaga, NY for “Standardized Field Sobriety Test Instructor” from 11/15 - 11/18, 2022. This training is being held by DCJS. The total cost should not exceed \$980.00 and will be paid for out of training account.

RESOLUTION – 10/20/2022

7.212 RESOLUTION TITLE: AUTHORIZING BOND ISSUANCE TO PAY FOR THE COST OF PURCHASING AIR PACKS FOR THE FIRE DEPARTMENT.

RESOLUTION – 10/20/2022

7.213 RESOLUTION TITLE: MAYORAL APPOINTMENT - THE CITY OF PLATTSBURGH CLIMATE TASK FORCE

MAYOR HANDS DOWN THE APPOINTMENT OF AUDE LOCHET TO THE CITY OF PLATTSBURGH CLIMATE TASK FORCE DUE TO RESIGNATION OF EMMA STEWART.

RESOLUTION – 10/20/2022

7.214 RESOLUTION TITLE: AUTHORIZE MAYOR AND CITY CHAMBERLAIN TO SIGN DEED FOR VACANT REAL PROPERTY IDENTIFIED AS TAX MAP NO. 207.11-1-22

RESOLVED that the Mayor and City Chamberlain is authorized to sign a deed and execute and record related documents for the vacant real property identified as tax map no. 207.11-1-22, which real property was the subject of an In Rem Tax Foreclosure proceeding and Judgment.

RESOLUTION – 10/20/2022

**7.215 RESOLUTION TITLE: BUDGET ADJUSTMENTS - GENERAL FUNDS -
CHEMICALS - WATER FILTRATION AND WATER RESOURCE RECOVERY
FACILITY**

It is being requested to adjust the 2022 General Fund Budget, as follows:

Increase: Water Fund – Purification Chemicals	48330000-4331	\$10,000.00
Increase: Sewer Fund – Dewatering Sludge Con. Svcs.	58130151-4430	\$84,500.00
Increase: Sewer Fund – Sec. Clarification Chemicals	58130136-4331	\$ 6,100.00
Increase: Sewer Fund – Chlorination Chemicals	58130139-4331	\$24,000.00
Increase: Sewer Fund – P.O.R.P. Water	58141000-4412	\$17,500.00
Decrease: Sewer Fund – P.O.R.P. Capital Outlay	58141000-3000	\$ 15,000.00
Increase: Sewer Fund – Appropriated Fund Balance	4-0590	\$ 10,000.00
Decrease: Sewer Fund – Shop Contract Services	58130115-4430	\$117,100.00

To provide appropriations for the under-budgeted costs for chemicals at the water filtration and pollution control plants and water at the compost plant. The budget adjustment provides for the increase in appropriations and the increase in appropriated fund balance for these under-budgeted costs which will increase the Water Fund budget by \$10,000.00, but leave the Sewer Fund budget unchanged for 2022.