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REPORTING PERIOD: 08/14/19 TO 08/20/19

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

08/20/2019 14:55
1427lbee

DEPARTMENT: Building Inspector

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
GRASS	2
HEDGE LAW VIOLATION	3
PROPERTY MAINTENANCE	1
ZONING VIOLATION	1
DEPARTMENT TOTALS	7
REPORT TOTALS	7

** END OF REPORT - Generated by Lisa Beebie **



DEPARTMENT: Building Inspector

REFERENCE LOCATION CASE
COMPLAINT/VIOLATION

AREA SOURCE
RESPONSIBLE PARTY SEVERITY

COMMENT

IN PERSON AREA
COMPLY BY

STATUS
ACTION TYPE
REQUESTED
SCHEDULED
RESULTS
FEE AMOUNT

COMPLETED
5 DAYS OPEN

1766 102 SHARRON AVE
VIOLATION
GRASS
Property is not being mowed

SEVERITY 0
ACTION TYPE INSPECTION
NOTICE
INSPECTION
NOTICE
LETTER
OTHER

INSPECTION INSPECTOR
COMPLAINT KYLE BURDO
COMPLAINT KYLE BURDO

COMPLAINT/VIOLATION TOTALS

1771 12 ADDOMS ST
VIOLATION
GRASS
OVERGROWN GRASS/WEEDS/BRUSH.

SEVERITY 0
ACTION TYPE INSPECTION
NOTICE
INSPECTION
NOTICE
LETTER
OTHER

INSPECTION INSPECTOR
COMPLAINT JIM WELCH
COMPLAINT JIM WELCH

COMPLAINT/VIOLATION TOTALS

1772 19 LEONARD AVE
VIOLATION
ZONING VIOLATION
DANIEL'S SIGNS LARGE WORK TRUCK PARKED ON STREET IN FRONT OF 19 LEONARD AVE ON ROUTINE BASIS.

SEVERITY 0
ACTION TYPE INSPECTION
NOTICE
INSPECTION
NOTICE
LETTER
OTHER

INSPECTION INSPECTOR
COMPLAINT JIM WELCH
COMPLAINT JIM WELCH

COMPLAINT/VIOLATION TOTALS

THOMAS E KELLEY
COMPLY BY COMPLETED

COMPLETED
1 DAYS OPEN

08/15/2019
08/19/2019
08/20/2019



REPORTING PERIOD: 08/14/19 TO 08/20/19

DEPARTMENT: Building Inspector

REFERENCE LOCATION
CASE COMPLAINT/VIOLATION

AREA SOURCE RESPONSIBLE PARTY SEVERITY

CREATED COMPLETED

COMMENT

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT

COMPLAINT JIM WELCH 08/22/19 08/22/19 .00 .00

COMPLAINT JIM WELCH .00

COMPLAINT/VIOLATION TOTALS

1769 4952 SO CATHERINE ST THOMAS KELSH 08/16/2019

VIOLATION SEVERITY 0 PHONE CALL 0 COMPLY BY COMPLETED

HEDGE LAW VIOLATION 0 BRANCHES FALLING, FEAR TREE WILL FAL OVERL IN ROADWAY. 4 DAYS OPEN

SMALL TREE IN FRONT OF BUILDING DEAD, BRANCHES FALLING, FEAR TREE WILL FAL OVERL IN ROADWAY.

COMPLAINT/VIOLATION TOTALS .00

1770 53 JOHNSON AVE DAVID J HURU 08/19/2019

VIOLATION SEVERITY 0 AREA COMPLY BY COMPLETED

PROPERTY MAINTENANCE 0 ODOR OVERWHELMING. 1 DAYS OPEN

DOG FECES IN YARD AT CONDO #16. ODOR OVERWHELMING.

STEPS ACTION TYPE STATUS SCHEDULED STARTED COMPLETED

INITIAL INSPECT NEW NEW 08/21/19

NOTICE INSPECTION NEW NOTICE

FOLLOW UP INSPECTION NEW LETTER

ORDER REMEDY NOTICE NEW

APPEARANCE TICKE OTHER NEW

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT

COMPLAINT KYLE BURDO 08/21/19 08/21/19 .00 .00

COMPLAINT KYLE BURDO .00

COMPLAINT/VIOLATION TOTALS .00

1767 95 JOHNSON AVE JULIE BURNELL 08/16/2019

VIOLATION SEVERITY 0 AREA COMPLY BY COMPLETED

HEDGE LAW VIOLATION 0 SHRUBS GROWING OVER SIDEWALK. 4 DAYS OPEN

SHRUBS GROWING OVER SIDEWALK.

COMPLAINT/VIOLATION TOTALS .00

1768 97 JOHNSON AVE DEBORAH L DIFULVIO 08/16/2019

VIOLATION SEVERITY 0 AREA COMPLY BY COMPLETED

HEDGE LAW VIOLATION 0 SHRUBS GROWING OVER SIDEWALK. 4 DAYS OPEN

SHRUBS GROWING OVER SIDEWALK.

COMPLAINT/VIOLATION TOTALS .00



08/20/2019 14:55
1427lbee

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

DEPARTMENT: Building Inspector

REPORTING PERIOD: 08/14/19 TO 08/20/19

REFERENCE LOCATION
CASE

COMPLAINT/VIOLATION

AREA SOURCE

RESPONSIBLE PARTY
SEVERITY

COMMENT

CREATED
COMPLIED

DEPARTMENT TOTALS
COMPLAINT/VIOLATION ACTIVITY 08/14/19-08/20/19:

REPORT TOTALS
COMPLAINT/VIOLATION ACTIVITY 08/14/19-08/20/19:

7	COMPLAINTS/VIOLATIONS 7 CREATED	0	COMPLIED	.00
7	COMPLAINTS/VIOLATIONS 7 CREATED	0	COMPLIED	.00

** END OF REPORT - Generated by Lisa Beebie **

BLOTTER ACTIVITY REPORT
By Time of Day
FOR DATE RANGE OF 01/01/2019 00:00 TO 08/18/2019 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	10	14	7	4	8	10	5	9	9	9	9	10	104
ABC VIOLATIONS	0	38	0	0	0	0	2	2	0	2	0	1	14	59
ABSCONDED	0	1	5	4	1	0	0	1	1	3	2	2	0	20
ADMINISTRATIVE	0	4	2	4	3	7	5	3	4	2	7	9	1	51
AIDED MEDICAL	0	20	26	8	9	8	12	15	19	17	15	30	29	208
ALARM	0	16	10	13	24	14	11	18	10	30	24	12	10	192
ANIMAL DOMESTIC	0	4	4	3	1	3	11	18	18	21	14	16	7	120
ANIMAL WILD	0	4	0	0	0	6	2	2	5	1	1	3	2	26
ASSAULT	0	7	9	0	2	4	0	3	2	5	2	4	1	39
BAD CHECK	0	0	0	0	0	1	0	2	2	0	0	0	0	5
BEAT MONITORING	0	53	29	0	0	0	0	0	0	0	0	0	0	82
BKGRND INVST CIVILIAN	0	0	0	0	0	3	9	1	5	0	0	0	0	18
BKGRND INVST SWORN	0	0	0	0	0	2	1	0	0	0	0	0	0	3
BURGLARY	0	1	4	1	0	5	3	5	4	8	6	3	1	41
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	6	7	0	13
CITY CODE VIOLATION	0	5	3	0	0	1	3	2	2	4	5	6	13	44
CRIMINAL MISCHIEF	0	4	4	0	1	11	3	7	8	11	9	11	6	75
CROSSING GUARD	0	0	0	0	2	8	1	3	9	1	0	2	1	27
DEATH INVEST	0	0	1	1	0	2	0	2	4	1	0	2	0	13
DISORDERLY PERSONS	0	35	31	4	0	5	13	17	22	22	19	25	34	227
DOG SEIZURE	0	0	0	0	1	0	4	0	1	1	1	0	0	8
DOMESTIC	0	18	16	8	13	5	21	19	20	20	34	43	35	252
DOOR UNLOCKING	0	3	1	1	12	23	30	31	28	31	30	23	10	223
DRUG INVESTIGATION	0	5	3	0	1	10	20	19	21	22	18	13	5	137
DWI / IMPRD / DRUGS	0	10	10	0	0	0	0	1	0	0	0	1	7	29
EMOTIONALLY DISTRBD PERSN	0	5	3	3	5	5	4	6	15	9	11	9	14	89
ENDANGERING WELFARE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FINGERPRINTING	0	0	0	0	10	16	32	76	23	8	3	1	0	169

FIRE	0	0	2	0	1	2	2	4	3	6	2	5	4	31
FOOT PATROL	0	39	58	26	0	3	9	12	11	9	9	24	33	233
FORGERY	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FRAUD	0	0	0	0	0	5	4	3	3	1	0	0	0	16
HARASSMENT	0	3	5	2	0	10	18	19	28	22	22	24	16	169
INSECURE PROPERTY	0	15	22	10	3	1	0	0	1	1	3	9	21	86
JUVENILE	0	0	0	0	2	12	6	14	12	10	13	9	2	80
KIDNAPPING	0	0	0	0	0	1	0	0	0	0	0	0	0	1
LARCENY	0	7	3	3	4	16	38	27	23	26	21	22	5	195
LOST AND FOUND	0	7	12	3	11	14	29	25	32	27	20	13	6	199
M/V ACCIDENT	0	10	5	2	14	50	69	104	101	84	44	30	6	519
M/V OFFENSE	0	6	1	0	0	5	3	2	3	6	5	7	5	43
M/V THEFT	0	0	0	0	0	0	3	1	0	2	0	1	0	7
MARIHUANA INVST	0	0	0	0	0	3	1	3	5	4	2	0	0	18
MEDIATION-NO OFFENSE	0	3	1	4	1	2	2	1	4	2	7	5	5	37
MISC CALLS	0	36	26	7	13	37	41	54	54	45	50	46	31	440
MISC OFFENSES	0	2	2	0	1	13	14	4	7	14	6	5	1	69
MISSING PERSON	0	0	0	0	0	1	0	5	1	5	3	4	2	21
NARCO INTEL	0	0	0	3	1	0	0	0	1	1	0	2	0	8
NEIGHBOR CRISIS	0	1	1	1	1	1	1	11	6	13	12	5	6	59
NOISE VIOLATION	0	61	31	7	3	6	9	6	6	14	16	47	69	275
OPEN CONTAINER	0	4	2	0	0	0	0	0	1	0	0	1	2	10
OUTSIDE AGENCY ASSIST	0	6	3	3	2	6	5	12	12	7	7	7	6	76
PARKING VIOLATIONS	0	4	3	0	5	6	17	12	10	1	7	5	7	77
PAROLE NOTIFICATION	0	0	0	0	4	23	22	6	13	2	0	0	0	70
PRISONER TRANSPORT	0	2	0	0	14	58	10	7	16	11	6	10	2	136
PROPERTY RETRIEVAL	0	0	1	1	1	11	9	9	14	13	6	8	2	75
REPOSSESSION	0	1	1	0	1	0	1	2	3	2	0	2	2	15
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	1	1
SAFE SCRIPTS PROGRAM	0	0	0	0	0	15	8	11	13	0	0	0	0	47
SERVICES	0	42	38	36	32	176	207	78	10	9	8	61	53	750
SEX CRIMES	0	2	1	2	0	5	5	4	6	4	1	2	1	33
SEX OFFNDR REGISTRATION	0	0	0	0	0	8	16	2	3	1	0	0	0	30

SICK LEAVE	0	1	8	17	10	4	12	12	7	17	2	4	3	97
SIDEWALK ORDINANCE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SUSPICIOUS ACTIVITY RPT	0	22	17	7	4	3	9	12	7	11	10	39	46	187
TRAFFIC DETAIL	0	0	0	0	2	8	1	6	0	0	7	10	2	36
TRAFFIC STOP	0	173	135	35	9	75	106	85	108	52	46	383	358	1565
TRESPASSING	0	20	10	2	5	3	8	9	11	11	19	12	16	126
WARRANT	0	6	1	0	1	2	2	4	8	5	2	6	5	42
WELFARE CHECK	0	36	39	14	17	40	49	46	52	33	53	89	45	513

Totals: 0 752 603 242 251 772 933 870 830 699 625 1129 963 8669

BLOTTER ACTIVITY REPORT
By Time of Day
FOR DATE RANGE OF 08/11/2019 00:00 TO 08/18/2019 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	0	1	0	0	0	0	0	1	1	0	0	0	3
ABC VIOLATIONS	0	2	0	0	0	0	0	0	0	0	0	0	1	3
ABSCONDED	0	0	0	0	0	0	0	0	0	1	0	0	0	1
AIDED MEDICAL	0	1	2	2	0	0	2	0	0	1	0	1	0	9
ALARM	0	0	1	1	0	0	0	0	0	1	2	0	1	6
ANIMAL DOMESTIC	0	0	0	0	0	0	0	2	2	0	0	0	0	4
ASSAULT	0	0	0	0	0	0	0	0	0	0	0	2	0	2
BEAT MONITORING	0	1	2	0	0	0	0	0	0	0	0	0	0	3
BURGLARY	0	0	0	0	0	0	1	0	0	0	0	0	0	1
CITY CODE VIOLATION	0	0	0	0	0	0	0	1	0	0	1	0	1	3
CRIMINAL MISCHIEF	0	0	0	0	0	0	0	1	1	0	1	0	0	3
DEATH INVEST	0	0	0	0	0	0	0	0	0	1	0	0	0	1
DISORDERLY PERSONS	0	0	1	0	0	0	0	1	0	0	1	1	1	5
DOG SEIZURE	0	0	0	0	1	0	0	0	0	0	0	0	0	1
DOMESTIC	0	1	2	0	0	0	2	0	2	1	3	3	3	17
DOOR UNLOCKING	0	0	0	0	0	1	3	0	2	1	0	0	0	7
DRUG INVESTIGATION	0	0	0	0	0	0	1	0	1	0	0	0	0	2
EMOTIONALLY DISTRBD PERSN	0	0	0	0	0	0	0	0	0	1	1	1	1	4
FINGERPRINTING	0	0	0	0	0	0	0	7	0	0	0	0	0	7
FIRE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FOOT PATROL	0	1	1	5	0	0	0	0	0	0	0	1	3	11
FRAUD	0	0	0	0	0	2	0	0	0	0	0	0	0	2
HARASSMENT	0	0	0	0	0	0	1	1	0	1	3	2	1	9
INSECURE PROPERTY	0	0	0	3	0	0	0	0	0	0	0	1	2	6
LARCENY	0	0	0	0	0	0	5	2	2	0	0	1	2	12
LOST AND FOUND	0	1	1	0	0	0	0	1	0	1	1	1	0	6
M/V ACCIDENT	0	1	0	0	0	1	2	2	3	0	1	1	0	11
M/V OFFENSE	0	2	0	0	0	0	0	0	0	1	0	0	0	3

MEDIATION-NO OFFENSE	0	1	0	0	0	0	0	0	0	0	0	0	0	1
MISC CALLS	0	1	2	1	0	1	2	2	2	1	2	3	5	22
MISC OFFENSES	0	0	0	0	0	1	1	1	0	0	0	0	0	3
MISSING PERSON	0	0	0	0	0	0	0	1	1	0	0	0	0	2
NEIGHBOR CRISIS	0	0	0	0	0	0	0	0	0	1	0	1	0	2
NOISE VIOLATION	0	3	1	0	0	0	0	2	0	0	1	1	4	12
OUTSIDE AGENCY ASSIST	0	0	0	0	0	0	0	0	3	1	0	0	1	5
PARKING VIOLATIONS	0	0	0	0	0	0	0	0	0	0	1	0	0	1
PAROLE NOTIFICATION	0	0	0	0	0	0	5	0	0	0	0	0	0	5
PRISONER TRANSPORT	0	0	0	0	0	2	0	0	1	0	0	0	0	3
PROPERTY RETRIEVAL	0	0	0	0	0	0	1	0	0	0	0	0	0	1
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	2	0	0	0	0	0	2
SERVICES	0	0	0	1	0	9	12	0	0	1	1	0	0	24
SEX CRIMES	0	0	0	0	0	0	1	0	0	0	0	0	0	1
SICK LEAVE	0	0	0	2	2	0	0	1	0	0	0	0	0	5
SUSPICIOUS ACTIVITY RPT	0	2	0	1	0	0	1	1	0	0	0	0	5	10
TRAFFIC DETAIL	0	0	0	0	0	0	0	0	0	0	1	0	0	1
TRAFFIC STOP	0	3	1	4	1	1	1	1	1	0	0	15	14	42
TRESPASSING	0	0	1	0	0	0	1	0	3	1	0	0	0	6
WARRANT	0	0	0	0	0	0	0	1	1	0	0	0	0	2
WELFARE CHECK	0	3	1	0	1	2	1	5	3	0	5	3	1	25

Totals: 0 23 17 20 5 20 43 35 30 16 25 38 46 318

ARREST RECORDS FOUND MATCHING CRITERIA

<u>Arrest No.</u>	<u>Date</u>	<u>Location of Arrest</u>	<u>Defendant</u>
AR-00378-19	08/11/2019	3 CHAMPLAIN ST APT 201, PLATTSBURGH, NEW YORK 12901	BRITNY P WELLS DOB: 11/13/1992
	Offenses:	PL 120.00 01 - ASLT W/INT CAUSES PHYS INJURY	
AR-00377-19	08/11/2019	MARGARET ST, PLATTSBURGH, NEW YORK 12901	THOMAS L COLEMAN DOB: 09/03/1970
	Offenses:	CO 249-2 - PUBLIC URINATION AND DEFECATION	
AR-00379-19	08/12/2019	45 PINE ST, PLATTSBURGH, NEW YORK 12901	NICOLE M DELISLE DOB: 09/13/1962
	Offenses:	PL 155.25 - PETIT LARCENY	
AR-00381-19	08/12/2019	135 BROAD ST, PLATTSBURGH, NEW YORK 12901	SATHEESKUMAR ANNACHAMY DOB: 04/12/1970
	Offenses:	PL 120.20 - RECKLESS ENDANGERMENT-2ND PL 260.10 01 - ACT IN MANNER INJUR CHILD < 17 PL 260.10 01 - ACT IN MANNER INJUR CHILD < 17 PL 260.10 01 - ACT IN MANNER INJUR CHILD < 17	
AR-00382-19	08/12/2019	45 PINE ST, PLATTSBURGH, NEW YORK 12901	JOSEPH S LABARGE DOB: 02/20/1966
	Offenses:	PL 130.35 01 - RAPE-1ST:FORCIBLE COMPULSION PL 260.10 01 - ACT IN MANNER INJUR CHILD < 17	

AR-00384-19	08/13/2019	CORNELIA STREET, PLATTSBURGH, NEW YORK 12901	ETHAN T PROVOST DOB: 12/06/2000
	Offenses:		
		PL 120.14 01 - MENACING-2ND:WEAPON	
		PL 265.01 02 - CRIM POSS WEAP-4TH:INT TO USE	
<hr/>			
AR-00383-19	08/13/2019	7 MCGAULLEY AVE, PLATTSBURGH, NEW YORK 12901	LARRY A MILLER DOB: 10/11/1989
	Offenses:		
		PL 260.10 01 - ACT IN MANNER INJUR CHILD < 17	
<hr/>			
AR-00387-19	08/16/2019	110 MILLER ST, PLATTSBURGH, NEW YORK 12901	JOSEPH L WEARE DOB: 07/27/1979
	Offenses:		
		CO 222-5 A(1) - NOISE VIOLATION - RESIDENTIAL DISTRICT	
<hr/>			
AR-00385-19	08/16/2019	4819 US AVE APT 11, PLATTSBURGH, NEW YORK 12901	BRADFORD W DUROSS DOB: 10/11/1969
	Offenses:		
		PL 140.05 - TRESPASS	
<hr/>			
AR-00386-19	08/17/2019	45 PINE ST, PLATTSBURGH, NEW YORK 12901	DAVID L ROSE DOB: 03/27/1963
	Offenses:		
		PL 240.26 01 - HARASSMENT-2ND:PHY CONTACT	

Total Records Matching Criteria: 10



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York
518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

August 13, 2019

Mayor Colin L. Read
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for July 2019.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a faint, larger version of the signature.

Chief Levi J. Ritter
Plattsburgh Police Department

PARKING VIOLATIONS BUREAU

Monthly Report for July 2019

	<u>July 2019</u>	<u>July 2018</u>
TICKETS ISSUED:	186	11
TICKETS COLLECTED:	154	7
REVENUE FOR MONTH:	\$3,637.25	\$201.75

YEAR TO DATE TOTALS:

	<u>July 2019</u>	<u>July 2018</u>
TICKETS ISSUED:	2,108	447
TICKETS COLLECTED:	1,668	417
REVENUE:	\$40,581.25	\$15,249.50

COMPARISON: Parking tickets issued for July 2019: UP 175
 Parking tickets collected for July 2019: UP 147
 Revenue for July 2019: UP \$3,435.50
 Amount Dismissed: \$8,974

Breakdown for July 2019

CITY OF PLATTSBURGH PARKING TICKET SYSTEM

7/31/2019

SUMMARY OF PARKING TICKETS - BY OFFICER

VL -DESCRIPTION-	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1 HANDICAP	0	1	5	13	480	1347
2 NO PARKING	0	0	0	115	0	2,840.25
3 OVERTIME 10 MIN	0	0	0	0	0	0
4 OVERTIME 30 MIN	0	0	0	0	0	0
5 OVERTIME 2 HRS	0	0	0	0	0	0
6 NO STAND/STOP	0	0	0	0	0	0
7 FIRE HYDRANT	0	0	0	13	0	900.5
8 FIRE LANE	0	0	0	1	0	50
10 BLOCKING SIDEWALK	0	0	0	16	0	894
11 LEFT WHEEL CURB	0	0	0	0	0	0
12 BLOCKING XWALK	0	0	0	3	0	175.5
13 BLOCK DRIVEWAY	0	0	0	8	0	147.75
14 LOADING ZONE	0	0	0	24	0	1,079
15 DOUBLE PARK	0	0	0	1	0	158.25
16 TOO CLOSE INTERSE	0	0	0	0	0	0
18 OBST. LANE	0	0	0	1	0	35
19 TAXI ONLY	0	0	0	8	0	347.25
20 BUS STOP	0	0	0	0	0	0
22 WRONG WAY	0	0	0	0	0	0
23 EMPLOYEE PERMIT	0	0	0	0	0	0
24 PARKING BAN	0	14	0	0	0.00	803.50
25 UNINSPECTED	0	0	7	89	312	5,805
26 OVERTIME PARKING	0	0	0	0	0	0.00
27 OVERTIME 4 HOUR	0	0	0	0	0	0
40 UNREGISTERED	0	0	0	18	0	2,359.50
41 DOUBLE PARK	0	0	0	0	0	0

42 NO PARKING	0	0	0	0	0	0.00	0.00
43 NO STANDING	0	0	0	0	0	0.00	0.00
44 SIDEWALK	0	0	0	0	0	0.00	0.00
45 INTERSECTION	0	0	0	0	0	0.00	0.00
46 CROSSWALK	0	0	0	0	0	0.00	0.00
47 ZONE/CURB	0	0	0	0	0	0.00	0.00
48 CONSTRUCTION	0	0	0	0	0	0.00	0.00
52 HIGHWAY	0	0	0	0	0	0.00	0.00
53 RDW/ROW	0	0	0	0	0	0.00	0.00
54 DRVWAY/BLOCKED	0	0	0	0	0	0.00	0.00
55 TAXI ZONE	0	0	0	21	0	0.00	588.00
56 BUS ZONE	0	0	0	0	0	0.00	0.00
57 CROSSWALK 20'	0	0	0	0	0	0.00	0.00
60 OBST. SIDEWALK	0	0	0	0	0	0.00	0.00
62 FIRE HYDRANT	0	0	0	0	0	0.00	0.00
63 UNLAWMOV	0	0	0	0	0	0.00	0.00
64 WWVY2WAY	0	0	0	0	0	0.00	0.00
65 WWVY1WAY	0	0	0	17	0	0.00	491.25
67 ANGLE	0	0	0	0	0	0.00	0.00
68 OVERLINE	0	0	0	0	1	0.00	25.50
69 OVERTIME 10 MIN	0	0	0	0	0	0.00	0.00
70 OVERTIME 30 MIN	0	0	0	0	0	0.00	0.00
71 OVERTIME 1 HR	0	0	0	0	0	0.00	0.00
72 OVERTIME 2 HR	0	0	0	0	0	0.00	0.00
73 OVERTIME 4 HR	0	0	0	0	0	0.00	0.00
78 TIME LOADING	0	0	0	0	0	0.00	0.00
79 EMERGENCY	0	0	0	0	0	0.00	0.00
80 FIRELANE	0	0	0	0	0	0.00	0.00
81 HANDICAP	0	0	0	0	0	0.00	0.00
82 TRAILER	0	0	0	0	0	0.00	0.00
86 SNOW BAN	0	0	0	0	0	0.00	0.00
87 LIM SNOW BAN	0	2	0	0	0	0.00	70.00
88 UNINSPECTED	0	0	0	0	0	0.00	0.00
89 UNREG MV	0	0	0	0	0	0.00	0.00

90 NO PARKING EVEN	0	0	0	0	0	0.00	0.00
91 NO PARKING ODD	0	0	0	0	0	0.00	0.00
92 NO PARK 7AM-5PM	0	0	0	0	0	0.00	0.00
94 MEDIAN	0	0	0	0	0	0.00	0.00
95 20' INTERSECTION	0	0	0	2	0	0.00	42.00
96 30' SIGN/INTERSECTN	0	0	0	0	0	0.00	0.00
97 NO ACCESS/HDCP	0	0	0	0	0	0.00	0.00
98 12" CURB	0	0	0	0	0	0.00	0.00
99 12"CURB 1 WAY	0	0	0	3	0	0.00	54.75
101 FACING WRONG2W	0	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	0	0	0	0	0.00	0.00
107 SNOW 12:01-6 AM	0	0	0	0	0	0.00	0.00
108 SNOW CPL 2AM-6AM	0	0	0	0	0	0.00	0.00
110 EXCEEDED 90 MIN	0	0	0	0	0	0.00	894.00
111 FRONT YARD	0	0	0	3	0	0.00	0.00
199 PARKING BAN	0	0	0	1	0	0.00	35.00
200 OVERTIME PARKING	0	0	159	1,398	0	2,729.25	38,949.25
201 PARKING BAN	0	42	0	163	0	0.00	11,466.00
202 CITY ROW	0	0	0	0	0	0.00	0.00
Other	0	0	1	21	0	0.00	0.00
TOTALS:	0	68	186	2,040	3,521.25	69,093.75	

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 2,108

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83.0%

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 3.23 %
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 96.77 %



Plattsburgh Police Department
45 PINE STREET

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

August 20, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to sign the attached agreement with the Plattsburgh Housing Authority for the continued presence of a housing officer at the PHA facilities for 2020. There is no change from last year. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a horizontal line.

Chief Levi Ritter
Plattsburgh Police Department

**PLATTSBURGH HOUSING AUTHORITY
CONTRACT FOR THE PROVISION OF
SUPPLEMENTAL POLICE SERVICES**

This Contract, made and effective the **1st day of September 2019**, by and between the Plattsburgh Housing Authority, (hereinafter called the "Authority") and the City of Plattsburgh, New York, (hereinafter called the "City") is for the provision of specific police services associated with the Authority's security programs.

WHEREAS the Authority desires to contract with the City for additional police services to create a drug- and crime-free environment and to provide for the safety and protection of the residents in its public housing developments; and

WHEREAS the City, by and through its Police Department, desires to assist in the effort by providing effective police services at all Authority locations;

NOW, THEREFORE, the Authority and the City agree as follows:

**ARTICLE I
Scope of Services**

SECTION ONE: SERVICES PROVIDED BY THE CITY

The City agrees that the services rendered by the assigned Police Officer under this Contract are in addition to baseline police services. The City agrees that it will not reduce its current level of police services to the public housing developments, particularly in the areas of community policing, patrol, criminal investigations, records, dispatch and special operations.

The manner and method of performance of services is specified in Article IV, Plan of Operations.

The duties and extent of services of the assigned Police Officer shall include, but shall not be limited to:

A. The City, by and through its Police Department, will provide a minimum of one police officer to perform specialized patrols to enforce all state and local laws and Housing Authority rules specified in this Contract. Sworn officers shall at all times remain part of, subject to and in direct relationship with the Police Department's chain of command and under Police Department rules, regulations and standard operating procedures.

B. The City agrees that the assigned police officer will target areas during specific periods of time identified by the Authority and agreed upon by the City as high crime or high workload periods (directed patrol), such as 6 am to 2 am in certain areas, to maintain a police patrol presence.

C. The City agrees that the Police Department will employ a community policing concept and that the Police Department's Crime Prevention Unit (or other unit whose primary responsibility is to develop and maintain communications with residents) will assist in developing or enhancing

crime prevention programs in the public housing communities.

D. The City agrees to collect and provide workload data for the public housing developments.

E. It is further agreed that to the extent necessary, the assigned Police Officer will appear as a witness in the Authority's administrative grievance procedures, civil dispossession hearings, or other civil or court proceedings where the issue includes criminal or quasi-criminal conduct in or near public housing developments involving any resident, member of a resident's household, or any guest or guests of a resident or household member.

F. Without limiting any of the foregoing, the City agrees that with respect to the services to be performed by any police personnel in accordance with this Contract, the appropriate Police Department Supervisor will meet with resident leadership and management representatives of the Authority on a routine basis for the purposes of reviewing the enforcement and prevention efforts and planning for future changes or modifications anticipated by this Contract. These meetings shall occur at least quarterly.

G. The City agrees that a policy manual exists to regulate police officers' conduct and activities; all police officers have been provided a copy of the policy manual; the Department has a signed receipt from each officer that he/she has received and understands the contents of the manual; and personnel have been trained on the regulations and orders within the manual.

H. The City agrees that it will provide the assigned Police Officer with such basic equipment as may be necessary and reasonable in order to allow the Police Officer to carry out the duties anticipated under this Contract. Any additional automobiles, motor vehicles, bicycles or other equipment desired by the Authority will be furnished at the expense of and shall remain the property of the Authority.

I. The Police Department will provide a minimum of sixteen (16) hours of training on community relations and interpersonal communications skills.

J. The City agrees to continue to provide criminal background checks of proposed applicants for public housing. This information will be provided in a manner consistent with all applicable National Crime Information Center and State laws and regulations.

K. The Police Department shall designate a command officer as the Administrative Liaison Officer, who will work in concert with the Executive Director of the Authority or that official's designee to facilitate the performance of this contract in a manner of broad interpretation.

The Administrative Liaison Officer will perform the following duties:

- 1) Coordinate the dissemination and processing of police and security reports, provide supervisory assistance, and coordinate in resolving problems or in carrying out the provisions of this Contract;
- 2) Establish and maintain an ongoing line of communication with Beat/Zone Commanders and other police personnel;
- 3) Prepare semi-annual progress reports and evaluations of services requested and provided under this Contract for review by the Executive Director, the Police Chief,

appropriate Deputy Chiefs and Beat/Zone Commanders, and identified community representatives; and political leadership, e.g., mayor and council members.

4) Initiate and monitor ongoing lines of communications with resident leaders to effectively employ the community policing concept and to address in a timely manner concerns raised by community leaders;

5) Coordinate security workshops and training seminars for identified residents;

6) Assist or advise the planning and implementation of other grant-funded security programs within the Authority; and

7) Establish a clearly defined process for reporting non-emergency criminal activities.

8) Any other administrative tasks which from time to time may become reasonably necessary to effect the items of this contract and permit the PHA to remain in compliance with HUD provisions.

L. The City will at all times provide supervision, control and direction of work activities and assignments of police personnel, including disciplinary actions. It is expressly understood that the Police Department shall be responsible for the compensation of the officers and all employee benefits, as well as any injury to officers, their property, or the City's property while on the Authority's property.

SECTION TWO: SERVICES PROVIDED BY THE AUTHORITY

A. The Authority will provide training of residents, Authority on-site management staff, and the assigned Police Officer with workshops on community policing and crime prevention issues associated with public housing. This shall include, but not be limited to, training in the following:

1) Crime prevention and security responsibilities;

2) Community organization/mobilization against the causes of and precursors to crime;

3) Drug awareness and control;

4) Orientation and familiarization with the public housing communities for the assigned officers; and

5) Orientation to the lease contract and lease compliance enforcement procedures and policies.

B. The Authority will provide the following in-kind accommodations, services and equipment:

1) Accommodations - The Authority will provide suitable space to be used as a satellite office for additional police services.

2) Services - Each satellite office will be supplied with utilities (water, heat, electricity) and routine and extraordinary maintenance by personnel of the Housing Authority.

3) Equipment - Each satellite office is to be supplied with any other additional equipment mutually agreed upon in connection with the performance of this Contract.

4) Modification/Damage - The Authority will make reasonable modifications, including minor structural, electrical and mechanical changes to the accommodations provided in order to meet the City's operational needs. Any damage to the unit or equipment provided by the Housing Authority for City employees, which the Authority determines to be above the normal wear for the item or accommodation, shall be repaired or replaced by the City at the City's cost, in the discretion of the Authority.

C. The Authority shall attempt to provide a semi-annual assessment of the results achieved, as measured against the performance objectives specified in the Plan of Operations listed in Article IV of this Contract.

D. The Authority shall reserve the right to reasonably request the Police Department to replace any assigned Police Officers for the following reasons:

- 1) Neglect or non-performance of duties;
- 2) Disorderly conduct, use of abusive or offensive language, or fighting;
- 3) Criminal action;
- 4) Selling, consuming, possessing or being under the influence of intoxicants, including alcohol or illegal substances, while on assignment to the Authority;
- 5) Inadequate punctuality or attendance; or
- 6) Substantiated complaints from public housing residents or management.

The Authority shall provide a written enumeration of the reasons for the request for replacement of the assigned Police Officer, including documentation and witnesses to the alleged behaviors. Upon receipt of such documentation and within a minimal period of investigation, the City Police shall take all steps reasonable and necessary to replace the assigned Police Officer as quickly as possible.

E. The Authority will provide the City with rules and regulations for compliance with this Contract.

F. The Authority will work with the Police Department to subsidize housing or rent costs for volunteer police officers to reside in a public housing development selected by the Authority, as described in the Code of Federal Regulations.

ARTICLE II

Enforcement of Rules and Regulations

A. The City, through its police officers, is hereby empowered to enforce the following Authority rules and regulations. This list is meant to be illustrative only and in no manner represents a

limitation on enforcement authority or parameters:

- 1) Authorized or unauthorized visitors in unoccupied structures of the Authority shall be removed.
- 2) Authorized or unauthorized visitors creating disturbance or otherwise interfering with the peaceful enjoyment of lessees on Authority property shall be removed.
- 3) Authorized or unauthorized visitors destroying, defacing or removing Authority property shall be removed and/or criminal enforcement actions shall be taken.

With regard to the foregoing rules and regulations, the City's police officers are hereby authorized to give criminal trespass warnings to any persons found in violation of said rules or regulations, i.e., to give notice to any violators that their entry on the property or premises is forbidden, and to arrest or cause the arrest and prosecution of any violators, where appropriate.

B. The City, through its police officers, is hereby empowered to enforce the following Authority rule or regulation:

The resident and any visitors to Authority property and premises shall refrain from, and shall cause their households to refrain from parking vehicles in any area other than parking areas designated by Authority management.

With regard to the foregoing rule or regulation, the City's police officers are hereby authorized to have removed any and all vehicles found parked in violation of said rule or regulation, pursuant to established City procedure for impounding vehicles.

C. The City, through its police officers, is hereby empowered to enforce such additional Authority rules and regulations and perform such other duties as shall be specified in any addenda attached hereto or incorporated herein now or in the future.

D. Nothing herein contained shall be construed as permitting or authorizing police officers to use any method or to act in any manner in violation of law or of their sworn obligation as police officers.

E. The City agrees to provide any police officer participating under this contract with copies of the PHA's lease and Rules and Regulations for the officer's review.

ARTICLE III Communications, Reporting and Evaluation

A. Communications

1. Access to Information

The City agrees that the Authority will have unrestricted access to all public information which in any way deals with criminal activity in any of the Authority's communities, unless prohibited by law. It is further agreed that the City Police Department will provide to the Authority copies of such incident reports, arrest reports or other public documents which

document or substantiate actual or potential criminal activity in or connected with the public housing developments. This information will be provided at no cost to the PHA by the City Police Department on a regular basis in accordance with specific procedures that have been established.

B. Reporting

1. Media Coordination

The Police Department will relay to the Executive Director or his designee information related to any major crime or incident that occurs on Authority property, preferably before the media is informed, or as soon as possible.

C. Evaluation

The City and the Authority agree that any evaluation shall include:

1. Hours worked by police officers
2. Response times to targeted communities by City paid officers and Authority paid officers by Priority I (emergency), Priority II (non-emergency), and Priority III (if utilized).
3. Comparison of crime and workload in the targeted communities.
4. Arrests (to include drug violations)
5. Vehicles Towed
6. Positive Contacts
7. Referrals
8. Trespassers Removed
9. All UCR or NIBRS Reports
10. Calls for Service
11. Weapons Seized
12. Property Stolen/Recovered
13. Community Feedback

It is further agreed that the City will provide comparable crime information for the City as a whole to facilitate the evaluation to include what proportion of activities City-wide occur on Authority property.

**ARTICLE IV
Plan of Operations**

A. The City Police Department and the Authority shall prepare a detailed plan of operations for use in eliminating drug-related crime. The purpose of the plan is to specify the manner and method of performance by which each of the services identified is to be administered.

The plan of operations will minimally specify the following:

- 1) Service goals and minimum performance criteria (e.g., a definition of what is to be achieved and the expected benefits or outcomes that will be derived);
- 2) Staffing levels;
- 3) Responsibilities of key personnel
- 4) Organization and resources, to include personnel, equipment, in-kind support, etc.
- 5) Hours of operation, to encompass schedules of major tasks and activities; and
- 6) Community interface to evidence the methodology by which resident involvement will be gained and maintained during the term of this Contract.

B. The plan of operations will be prepared for review and acceptance within thirty (30) days from the date of execution of this Contract by both parties. It is understood that the Authority may request reasonable modification to the initial plan of operations as it deems appropriate from time to time and that such reasonable amendment or modification is acceptable to the City.

C. If during the term of the Contract either party desires to amend the scope of the plan of operations, either party may request such an amendment via written notification. The Executive Director of the Authority and the Chief of Police shall provide final determinations regarding the establishment of an amendment to the plan of operations.

**ARTICLE V
Term of Contract**

The term of this Contract shall be for one year beginning September 1, 2019.

**ARTICLE VI
Compensation to the City**

A. All compensation to the City will be made on a cost reimbursement basis. The Authority will reimburse the City for services specified in this Contract, and actually provided to the Authority, at a rate of **\$20.00 / hour** and in a total amount not to exceed **\$31,020** over a one-year period. The City will bill the Authority at the end of each month with a total monthly bill not to exceed **\$2,585**.

B. The Authority shall reimburse the Police Department within thirty (30) days after receipt of performance of the proposed services and evidence of authorized expenditures and approval of such by the Executive Director or his designee.

C. The percent of overtime authorized under this Contract for court appearances or other hearings is zero.

D. The City shall provide the following minimum documentation in requesting reimbursement the PHA reserves the right to request any further or additional documentation it may deem necessary to process and review reimbursement requests:

1) Copies of Certified Payroll Time Reports documenting name, employee identification, hours worked in public housing developments, and supervisory approval.

2) Copies of the Plattsburgh Housing Authority assigned Police Officer's records displaying the total number of hours each day that were spent on tasks specifically associated with the Plattsburgh Housing Authority.

E. All requests for reimbursement are subject to the approval of the Executive Director, or that official's designee, and the Authority shall thereafter make payment of the approved amount within thirty days (30) days of receipt of the request for reimbursement.

F. Notwithstanding anything contained herein to the contrary, the City Police Officer who is the subject of this Contract, will work 0 to 40 hours per week. Any hours over this amount (40 hours per week) constitute overtime. Any overtime needed or requested by the Plattsburgh Housing Authority in relation to the officer assigned to the Plattsburgh Housing Authority will be paid for by the Plattsburgh Housing Authority. The only exception to this provision being that in any given work week, if the Officer was required or requested by the City to perform services that were for the benefit of the City and not the Plattsburgh Housing Authority, then the number of such hours utilized by the City during the work week for non-Plattsburgh Housing Authority purposes will be deducted from any overtime hours required to be paid to the City by the Plattsburgh Housing Authority. The City and the Authority shall review the time spent and the cost of the City Police Officer services to the Plattsburgh Housing Authority on a regular basis and make appropriate adjustments in scheduling when necessary.

ARTICLE VII Termination

A. The Authority may unilaterally terminate this Contract without cause and with no remaining obligation to the City in relation to or stemming from this contract upon the provision of thirty (30) days written notice to the City. Such notice shall be delivered by Certified Mail, Return Receipt Requested to the address specified in Article VIII.

ARTICLE VIII Notices

Any notices required pursuant to the terms of this Contract shall be sent by United States

Certified Mail to the principal place of business of each of the parties hereto, as specified below:

Authority:

Executive Director
Plattsburgh Housing Authority
4817 South Catherine St.
Plattsburgh New York 12901

City:

Mayor
City of Plattsburgh
41 City Hall
Plattsburgh, New York 12901

**ARTICLE IX
Construction of Laws**

This Contract is made and entered into in the City of Plattsburgh, County of Clinton, State of New York.

**ARTICLE X
Entire Contract**

The Contract shall consist of the following component parts:

- a) This Contract;
- b) Any subsequent addenda or modifications agreed to in writing by both parties.

ATTEST:

Mark Hamilton, Executive Director
Plattsburgh Housing Authority

ATTEST:

Colin Read, Mayor
City of Plattsburgh

APPROVED AS TO FORM:

Kathleen Rose Insley, Esq.
Plattsburgh Housing Authority Counsel

Dean C. Schneller, Esq.
Corporation Counsel for the City of
Plattsburgh

Levi Ritter, Police Chief
Plattsburgh Police Department



Plattsburgh Police Department
45 PINE STREET

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

August 19, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for the Mayor and Chief Ritter to sign the attached contract for "School Resource Officer" for the 2019-2020 school year. There is no change from the contract of last year. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a horizontal line.

Chief Levi Ritter
Plattsburgh Police Department

School Resource Officer Agreement

This agreement is made as of the ___ day of _____, 2019, by and between the **City of Plattsburgh**, a municipal corporation situated in the County of Clinton, State of New York, whose principal address is 41 City Hall Place, Plattsburgh, New York, 12901, hereinafter also referred to as the "City"; and the **Plattsburgh City School District** of the City of Plattsburgh, County of Clinton, State of New York, whose principal address is 49 Broad Street, Plattsburgh, New York, 12901, hereinafter referred to as the "School District."

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML"), provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, power, and duties on a cooperative basis; and

WHEREAS, the School District and the City are both "municipal corporations" as the term is defined by GML §119-n(a); and

WHEREAS, the School District and the City have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of officers of the Plattsburgh Police Department to serve as School Resource Officers in the School District;

NOW, THEREFORE, the parties hereto hereby agree as follows:

1. General Terms and Conditions

The City and the School District enter into this School Resource Officer Agreement for the purpose of placing two (2) City law enforcement officers on site at the School District to serve as School Resource Officers ("SROs").

The SRO assignment is a daytime assignment, Monday through Friday, during regular school hours, when students are in attendance. The City will assign two (2) SROs to the School District according to a mutually agreeable schedule, in accordance with the terms set forth herein.

The work site to which an SRO is assigned shall include the school grounds and any associated buildings on the school grounds. This includes elementary, middle school and high school campuses, which specific campus is to be set forth by the School District.

The City agrees that services rendered under this Agreement will be in compliance with applicable federal, state or local laws, rules, regulations, including but not limited to, applicable regulations of the Commissioner of Education.

The City, as the employer, shall have primary responsibility for obtaining employment waivers, as needed, from appropriate agencies, for School Resource Officers who are retirees of a New York State Public Pension System. The School District shall collaborate and cooperate fully with the City's efforts to obtain such waivers.

2. SRO Program Objectives

The objectives of the School Resource Officer program are to:

- Provide a Law Enforcement presence in the School District in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- Provide a Law Enforcement resource to students, teachers, school administrators and parents, so as to:
 - Increase student awareness about crime preventions, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation; and
 - Increase school faculty and staff awareness about policies
- Facilitate crime preventions, Law Enforcement, and security consultation;
- Build lines of communication and promote positive attitudes between students and the Plattsburgh Police Department;
- Provide a confidential counseling resource to students who may be experiencing a variety of school, family, or social problems;
- Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior. These problems may involve the use of alcohol, drugs, and tobacco. They may also involve peer pressure, gang activity, and sexual activity;
- Provide a positive role model to students; and
- Provide education in Law Enforcement, as requested and appropriate.

3. Qualifications of Resource Officers

All individuals performing services under this Agreement shall be and remain at all times properly licensed and/or credentialed in accordance with applicable law to perform services in accordance with this Agreement. Upon request, copies of any such license or credential(s) shall be made available to the School District by the City. If at any time during this Agreement, the license and/or required credential of any individual providing services is revoked, terminated, suspended or otherwise impaired, the City shall prohibit such individual from performing services and immediately notify the School District. The School District reserves the right, as its sole discretion, to reject an individual from performing services which it reasonably believes is inappropriate for any reason.

4. Fingerprinting and Criminal Clearance

The City agrees to use best efforts to cooperate with the School District to have any individuals providing services who will have direct contact with students on School District premises to furnish fingerprints and submit to a criminal background check and clearance by the State Education Department's Office of School Personnel Review and Accountability (OSPRA) prior to performing services. These best efforts may include, but are not necessarily limited, to

completing paperwork and filing such paperwork with an appropriate agency, e.g. BOCES, for the purpose of submitting for criminal clearance. The School District shall be solely responsible for any costs associated with the required fingerprinting and criminal clearance. The City shall provide a complete roster of all persons who will and/or may be providing services under this Agreement and shall further be responsible for providing updated lists as necessary.

5. Specific Responsibilities of the Plattsburgh Police Department (“PPD”)

In addition to any other responsibilities of the Plattsburgh Police Department set forth in this Agreement, the Plattsburgh Police Department will:

- Ensure that each SRO is on site at the school building they are assigned to at least twenty minutes prior to the start of each school day for that respective school building and leaves the campus no sooner than twenty minutes after the school day ends for that respective school building;
- Design appropriate verification forms to be signed by authorized Plattsburgh Police Department personnel to provide auditable proof of time spent in the School District; and
- Cooperate with the School District to implement the SRO Program with the least possible disruption to the education process.

6. Specific Responsibilities of the School District

In addition to any responsibilities of the School District set forth in this Agreement, the School District will:

- Designate a School District building Principal who shall serve as the building-level school representative for the SRO program;
- Provide designated SROs with full access to its school facilities, personnel and students;
- Ensure that school personnel, school board members, students and parents are informed of the duties and presence of SROs in the School District;
- Provide time and appropriate office space for SROs to conduct approved staff, student and parent training;
- Provide space for SROs to store instructional materials and perform necessary tasks directly related to the SRO program; and

7. Information Sharing

The School District will share relevant information about school safety issues with the SRO, but not limited to:

- Copies of School District and building safety/crisis plans;
- Codes of conduct;
- Disciplinary policies including suspension/expulsion procedures;
- Uniform violent incident reports in accordance with the New York State Education Law, Safe Schools Against Violence in Education Act; and
- Reports pertaining to alleged incidents of Child Abuse in an Education Setting.

The Plattsburgh Police Department SRO will share relevant information about school safety issues with the School District including, but not limited to:

- The SRO's monthly activity, **excluding police prohibitive materials, (e.g., juvenile arrests made off the school property, identifying information about victims of sexual abuse when the abuse does not occur on school property);**
- Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse;
- Any information pertinent to school safety and/or safety of individuals on school property; and
- Any training or education opportunities for SROs or School District representatives relative to school safety.

8. Specific Duties of School Resource Officers (SROs)

In addition to any other duties set forth in this Agreement, each SRO assigned to the School District shall provide services that meet the program objectives, including, but not necessarily limited to the following:

- Patrol and observe all areas of the school building(s) and grounds;
- Be visible and available to the students, faculty, and administration;
- Keep the peace and help maintain a safe and orderly school community;
- Develop and maintain a positive and open relationship with students, faculty and parents;
- Present educational programs to students in conflict resolution, restorative justice, crime awareness and anger management;
- Present educational programs to school employees, parents and school board members;
- Build relationships by being a liaison between the Plattsburgh Police Department and the School District;
- Survey the needs of schools and address crime and disorder problems, gangs and drug activities affecting or occurring in or around the School District's school(s);
- Assist schools with security concerns and identify physical changes in environment that may reduce crime in or around the school;
- Develop or expand crime prevention efforts for students;
- Educate potential school-age victims in crime prevention and safety;
- Develop or expand community justice initiatives for students;
- Assist in developing school policy that addresses crime and recommend procedural change where appropriate;
- Assist schools in meeting requirements mandated by New York State Law;
- Takes appropriate law enforcement action with regard to any criminal activities that he/she observes or that are reported directly to him/her;
- Investigate other emergency situations and summon aid and assistance as needed (e.g., police, fire department, ambulance, etc.),

- District camera monitoring, review, and proper placement for coverage;
- Participate in district safety meetings;
- Provide security suggestions and training for transportation department and bus drivers;
- Conduct threat assessments of students prone to violence;
- Assist school social worker and psychologist with distraught students;
- Respond to active shooter events in accordance with the Plattsburgh Police Department Active Shooter Response policy

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*The SRO shall not enforce school rules. Matters of school discipline shall be referred to the appropriate building principal.

9. Supervisory Authority; Uniform Equipment; Communications/Notifications; Assignment Specifications

SROs assigned to the School District are under the direct supervision of the command officers of the Plattsburgh Police Department.

10. Program Evaluation

The School District will provide timely evaluations to the Plattsburgh Police Department to ensure that required progress reports can be completed in an efficient and timely manner. Evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively to ensure objective evaluation criteria are used.

11. Fees

The School District agrees to pay the City for two (2) part-time School Resource Officers (Special Patrol Officer Peace Officers), including related costs (supervision) incurred by the City in making these available to the School District, as follows:

The two (2) SROs will be assigned to the School District for a period of approximately one hundred ninety (190) days for eight (8) hours each day, at a rate of pay of \$30,000.00 per SRO for the contractual school year, plus reimbursement to the City for the City's expenses for FICA, Medicare, Workers' Compensation, and other mandated employer payments or contributions made on behalf of these employees. Additional expenses (meals, tolls, travel, etc.) may be incurred, for training, schools, seminars or additional services, at the agreed-upon reimbursement rate, with authorization from the Superintendent of Schools. The School District agrees to pay the City one thousand two hundred dollars (\$1,200.00) annually for the supervision of the SROs.

The Plattsburgh Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced monthly for actual costs incurred by the City in accordance with this Agreement.

The School District shall reimburse the City for the cost of the following items of equipment, and training, required by the assignment to the School District, for each SRO:

Firearm	\$	415
Coat		225
Shirts (3)		135
Pants (2)		100
Belt		70
Holster		150
Handcuffs		35
Handcuff case		35
Footwear		150
<u>SRO Training</u>		<u>600</u>
Total		1915

All items of equipment listed above shall remain the property of the Plattsburgh Police Department. The School District agrees to provide each SRO two pants, three shirts and one pair of footwear annually and may elect to provide pants and shirts at their own expense in lieu of providing reimbursement to the City.

It is further expressly agreed and understood by the parties, however, that the equipment expenses listed above include both recurring and non-recurring expenses. In particular, it is understood that the cost of providing consumable uniforms (coats, belts, etc.) and OC spray (if used or otherwise expended) to the SROs placed by the City on site at the School District is a potentially recurring expense to the City. Therefore, the School District may be required to reimburse the City for the same or similar expenses again in the future insofar as this Agreement is renewed or extended by mutual Agreement of the parties after the expiration of the term set forth herein. It is further understood, however, that the cost to the City of providing other durable items of equipment listed (firearms, holsters, belts, handcuffs, handcuff cases) is non-recurring expense to the City, and therefore, these pieces of equipment shall continue to be made available to law enforcement officers placed by the City as Resource Officers at the School District in the future, at no additional cost to the School District (other than replacement of worn items, or items damaged while performing their SRO duties), insofar as this Agreement is renewed or extended by mutual Agreement of the parties after the expiration of the term set forth herein.

Deleted: part-time School Resource Officers

Except as otherwise provided herein, the City agrees that the fees set forth herein are the exclusive fees for all services.

12. City an Independent Contractor

The City shall be providing services to the School District as an independent contractor, and any and all services performed by the City and its employees or agents under this Agreement shall be performed in such capacity. None of the City's employees, consultants, or agents shall hold him/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, disability benefits, or retirement

membership or credit. The City shall not have, or hold itself out as having the authority or power to bind or create liability for the School District by the City's acts or omissions.

It is agreed by City and the School District that neither federal, state or local income taxes nor payroll taxes of any kind, including but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any City employee, consultant, or agent. Said withholding and/or payments are to be made by the City in compliance with all federal, state, and local laws, rules or regulations. The City agrees to pay all applicable taxes, including income taxes, workers' compensation insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules or regulations of any government agency having jurisdiction over the City or its relationship with the School District. The City further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.

The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the City or its agents perform services under this Agreement except as provided herein and as required by federal, state, or local laws, rules, and regulations.

These provisions shall survive any expiration, termination, or non-renewal of this Agreement.

13. Term of the Agreement

The term of this Agreement is one school year, commencing on or about September 1, 2019 and ending June 30, 2020.

14. Termination

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days written notice to the other party.

15. Extension or Renewal

Negotiations for a new contract will begin during the month of March 2020. The City will be responsible for initiating such negotiations.

16. Reciprocal Indemnification

The City shall indemnify and hold harmless the School District from and against any and all losses, damages, judgements, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such Liabilities arise from the acts or omissions or those reasonably assumed of the City, its officers, employees, agents, and representatives.

The School District shall indemnify and hold harmless the City from and against any and all losses, damages, judgements, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such Liabilities arise from the acts or omission or those reasonably assumed of the School District, its officer, employees, agents, and representatives.

17. Controlling Law

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision.

18. Assignment

The Agreement may not be assigned by either party.

19. Interpretation

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

20. Waiver

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

21. Mutual Covenants

The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below. Further the signature of the Chief of Police for the City of Plattsburgh Police Department certifies that the SROs deployed into the School District will spend at least seventy-five percent (75%) of their time in and around primary and secondary schools and that the Police Department will fulfill its responsibilities as specified in this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

CITY OF PLATTSBURGH

SEAL

MAYOR

DATE

CITY OF PLATTSBURGH

CHIEF OF POLICE

DATE

PLATTSBURGH CITY SCHOOL DISTRICT

SEAL

SUPERINTENDENT OF SCHOOLS

DATE

STATE OF NEW YORK)
)ss.:
COUNTY OF CLINTON)

On the ____ day of _____, 2019, before me personally came _____,
to me known who, being by me duly sworn, did depose and say that he/she resides at
_____, that he/she is the **Mayor of the City of
Plattsburgh** of Clinton County, New York, the corporation mentioned in, and which executed, the foregoing
instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate
seal; that it was so affixed by order of the Common Council of said corporation; and that he/she signed his/her name
thereto by like order.

Notary Public

STATE OF NEW YORK)
)ss.:
COUNTY OF CLINTON)

On the ____ day of _____, 2019, before me personally came _____,
to me known who, being by me duly sworn, did depose and say that he/she resides at
_____, that he/she is the **Chief of Police of the City of
Plattsburgh** of Clinton County, New York, the corporation mentioned in, and which executed, the foregoing
instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate
seal; that it was so affixed by order of the Common Council of said corporation; and that he/she signed his/her name
thereto by like order.

Notary Public

STATE OF NEW YORK)
)ss.:
COUNTY OF CLINTON)

On the ____ day of _____, 2019, before me personally came _____,
to me known who, being by me duly sworn, did depose and say that he/she resides at
_____, that he/she is the **Superintendent of the
Plattsburgh City School District** of Clinton County, New York, the School District described in, and which
executed, the foregoing instrument, and it was executed pursuant to authorization granted by the Board of
Education.

Notary Public



Plattsburgh Police Department
45 PINE STREET

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

August 12, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for a Police Department employee to travel to Rochester, NY for "The 6th Annual Training Conference- Domestic Violence Later in Life" in Rochester, NY on 9/6/19, with a travel day of 9/5/19. The total cost should not exceed \$187.00 as there is no cost for the training and the lodging and meal per diem will be paid out of asset forfeiture. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in cursive script that reads "L. Ritter" followed by a date "1/18/19".

Chief Levi Ritter
Plattsburgh Police Department